



PO Box 915  
Zephyr Cove, NV 89448  
775-586-1610 ext 21

## BOARD MEETING AGENDA

August 18, 2016

10:00 AM  
(estimated duration 2 hours)

The Douglas County Library  
Conference Room  
233 Warrior Way  
Zephyr Cove, Nevada  
Call in information: 712-432-0360, code 341249#

### Agenda Items

1. Call to Order
2. Supervisor Roll Call
3. Pledge of Allegiance
4. **Approval of the Agenda:** This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at anytime.
5. **Public Interest Comments (No Action)**

**Possible Changes to Agenda Order and Timing.** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Posted:** Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Mark Thorpe at PO Box 915, Zephyr Cove, NV 89448; or email [mthorpe@ntcd.org](mailto:mthorpe@ntcd.org); or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

## CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar.

### **6. Agency Reports, Discussion/Possible Action**

Page #

- a. **For Possible Action: National Association of Conservation Districts (NACD) report.**
- b. **For Possible Action: Department of Conservation and Natural Resources Conservation District Program report.**
- c. **For Possible Action: Nevada Association of Conservation Districts (NvACD) report.**

### **7. Discussion/Possible Action (Business)**

- a. **For Possible Action: Approval of the Board of Supervisors meeting minutes for July 21, 2016.**

**1 - 3**

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## ADMINISTRATIVE CALENDAR

### CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Item(s) pulled from the Consent Calendar will be heard at this time.

Page #

8. **For Possible Action: Natural Resources Conservation Service (NRCS) report. Approval of a joint meeting with the Tahoe Resource Conservation District (TRCD) on October 11, 2016. And discussion on NRCS's fuels reduction and tree mortality programs.**
9. **For Possible Action: Approval of cooperative agreement with the Natural Resources Conservation Service (NRCS) \$50,000; to develop a joint effort between the District and NRCS in coordinating technical and administrative service activities.** 4
10. **For Possible Action: Approval of the NTC D financial reports for July 2016. As of 7/31/16, the District's Fund balance was \$96,010. This represents the District's available spendable resources, or assets less liabilities. July had a deficit of \$4,676. July's deficit was caused by an annual property/liability insurance expense (\$5,000) and a quarterly POOL/PACT expense (\$1,850). If these items were annualized (including the annual audit expense), July was break even. During August, the District received \$15,000 in general assistance from Douglas County. Currently, the District is financially healthy, but future funding/grants remains a concern.** 5 - 12
11. **For Possible Action: Staff Report/Projects update.**
12. **For Possible Action: Approval of the modification to agreement with the US Forest Service on the Burke Creek HWY 50 Crossing & Realignment project, additional funding of \$150,000. The additional funding is for unexpected design costs, utilities relocation, and easement negotiation.** 13 - 14
13. **Supervisor's Comments**
14. **Public Interest Comments**
15. **For Possible Action : Motion to Adjourn**

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PO Box 915  
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775-586-1610 x21

**NTCD Board Minutes**  
July 21, 2016  
The Parasol  
948 Incline Way, Incline Village, NV  
10:00 AM start time

**Present:**

Supervisor G. Smith  
Supervisor McCarthy  
Supervisor Cook  
Supervisor Penzel  
Supervisor Sarnoff (via telephone)

**Staff/Others**

M. Kelly, District Manager  
M. Thorpe, Administrator  
L. Coe, NRCS  
H. Giger, NDF

**Absent:** Supervisor Martin, Supervisor Perlman-Whyman, and Supervisor Berkbigler

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Pledge of Allegiance
4. Approval of the Agenda: Supervisor Cook moved to approve the Agenda, seconded by Supervisor McCarthy, motion carried unanimously.
5. Public Interest Comments: Heather Giger of NDF (Nevada Division of Forestry) recently started her position as Stewardship/Legacy Program Coordinator. She is trying to visit and learn about the State's conservation districts. She presented a grant opportunity, an USFS program and partnership with NDF. District Manager Kelly stated the grant opportunity probably does not apply to the District right now, but it is good to know this is available.

## CONSENT CALENDAR

Supervisor Sarnoff moved to approve the Consent Calendar with item 6a pulled for further discussion, seconded by Supervisor Cook, motion carried unanimously.

6. Agency Reports, Discussion/Possible Action
  - a. Moved to the Administrative calendar.
  - b. For Possible Action: National Association of Conservation Districts (NACD) report. No report provided.
  - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
  - d. For Possible Action: Nevada Association of Conservation Districts (NvACD) report. No report provided.
  
7. Discussion/Possible Action (Business)
  - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for May 19, 2016.
  - b. For Possible Action: Approval of the NTCD financial reports for May 2016. As of 5/31/16, the District's Fund balance was \$98,282. This represents the District's available spendable resources, or assets less liabilities. May had a surplus of \$1,519. There was no unusual financial activity to report for May.

## ADMINISTRATIVE CALENDAR

### CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

**Item 6a)** For Possible Action: Natural Resources Conservation Service (NRCS) report. L. Coe of NRCS reported the \$50,000 contribution agreement, with the District, is waiting for signatures at the national level. Also, there is possible funding through the NRCS EQIP program (forest health). The Tahoe Summit is August 31 at Harveys. A joint meeting afterwards might not be feasible this year. Supervisor Penzel moved to approve item 6a, seconded by Supervisor Cook, motion carried unanimously.

8. For Possible Action: Approval of the NTCD financial reports for June 2016 (end of FY2016). As of 6/30/16, the District's Fund balance was \$100,545. This

represents the District's available spendable resources, or assets less liabilities. June had a surplus of \$1,757; and had no unusual financial activity to report. The District finished FY2016 with a deficit of \$28,911. It is not an immediate concern, but cash has been slowly trending towards a future possible concern. Administrator Thorpe reported the District's financial future looks positive (the mix of current Staff and current expenses is good), as long as the District receives some new grants/funding opportunities. District Manager Kelly stated currently there are not many potential new projects or proposals. Supervisor Penzel asked if hiring a grant writer is a possibility. There was some discussion regarding the District marketing its services to private entities. Supervisor McCarthy moved to approve the June 2016 financials, seconded by Supervisor Penzel, motion carried unanimously.

9. For Possible Action: Approval of contractor, and agreement, for the Burke Creek HWY 50 Crossing & Realignment project. The District received two bids on June 30, 2016. Staff recommends approving the best value bidder Burdick Excavating. Total base bid was \$911,087. District Manager Kelly presented the project. Burdick Excavating was the low bid, and the bid meets the budgetary requirements. Site prep is expected to start August 1, with completion by end of the year. Supervisor Sarnoff moved to approve the contractor and agreement, seconded by Supervisor Cook, motion carried unanimously.
10. For Possible Action: District Manager report. Topics of possible discussion: Washoe County Public Lands Proposal; and possible future joint meeting with TRCD's (Tahoe Resource Conservation District) Board. Staff recommends not to support, and remain uncommitted, the Washoe County Public Lands Proposal. Supervisor Penzel moved to approve the non support of the proposal, seconded by Supervisor Cook, motion carried unanimously. District Manager Kelly recommends a Board to Board meeting with TRCD, to strategize on how the two districts can work together. Supervisor Penzel recommends legal approval before working with TRCD. Supervisor McCarthy moved to approve District Manager Kelly to start the process of organizing a joint meeting with NTC and TRCD, seconded by Supervisor Penzel, motion carried unanimously. District Manager Kelly reported the District recently won the TRPA Best in Basin Restoration EIP project, for the District's Rosewood Creek project.
11. Supervisor Comments: Supervisor McCarthy finished the Science synthesis report for SNPLMA science program, and it has some useful links for the District. Supervisor Cook thanked Staff and the Board for thinking outside the box. Supervisor Smith thanked Administrator Thorpe, and Staff, for the District's open meeting law compliance.
12. Public Interest Comments: None.
13. Motion to Adjourn: Supervisor Penzel moved to adjourn, seconded by Supervisor McCarthy, motion carried unanimously.



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### **AGREEMENT SUMMARY**

#### **NRCS ASSISTANCE FUNDING**

**NTCD Program:** N/A

**Contractual Parties:** Nevada Tahoe Conservation District (NTCD); Natural Resource Conservation Service (NRCS)

**Contract Amount:** \$50,000

**Effective Dates:** May 19, 2016 – June 30, 2017

#### **Project Summary:**

NTCD will utilize this funding from NRCS to improve NTCD's ability to innovate, build capacity, and create and sustain partnerships in the Tahoe Basin. This effort will promote a voluntary approach to strengthen and increase participation by private landowners to successfully utilize mutual NTCD/USDA NRCS Programs and Resources that provide for conservation and enhancement of soil, water, air, plant and animal resources. A majority of the funds received through this agreement will be used to continue watershed scale and area-wide planning efforts in the Lower Kingbury drainage area with a focus on development of a stormwater treatment model (that might be used, modified and/or replicated basin-wide). This model will consider sources of flow, TRPA retrofit requirements, collective management of water and management options including, capital improvement and planning, maintenance and funding and will assist in moving the model along. NTCD will also use a portion of the funding to stay integrated in the Tahoe Basin by attending and contributing to important multi-jurisdictional meetings that impact landowners (public and private) within the areas of soil, water, air and flora and fauna. The final project deliverables are to be developed by NTCD in collaboration with NRCS.



		INCOME AND EXPENSE REPORT	GENERAL FUND	GENERAL FUND		Percent of year = variance Favorable (Unfavorable)	8%
		NV TAHOE CONSERVATION DIST.	July 2016	YTD July 2016-June 2017	Budget		% of Budget
INCOME	General Fund						
<b>Community Grants-Income</b>							
	Carson City				3,000.00	(3,000.00)	0%
	Douglas County				25,000.00	(25,000.00)	0%
	NV Division of Conser. District				4,000.00	(4,000.00)	0%
	Washoe County Community Grant					0.00	0%
<b>Total Community Grants-Income</b>			<b>0.00</b>	<b>0.00</b>	<b>32,000.00</b>	<b>(32,000.00)</b>	<b>0%</b>
<b>Grants-Income</b>							
	Administration Fee Income					0.00	
	Personnel Cost Income					0.00	
	Wages Weighted Rate-Grant Income					0.00	
	Grants-Income - Other					0.00	
<b>Total Grants-Income</b>			<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	
<b>Income-Pass Thru Subcontractor</b>							
	Interest					0.00	
	Miscellaneous Income		(0.44)	(0.44)		(0.44)	
	Prior Year Income					0.00	
	Services Rendered						
	Vehicle Use Income					0.00	
	Wage Reimbursements					0.00	
	Indirect Cost Income-General (GL Shows in Expense Category)		11,763.27	11,763.27	140,500.00	(128,736.73)	0.08
<b>TOTAL INCOME</b>			<b>11,762.83</b>	<b>11,762.83</b>	<b>172,500.00</b>	<b>(160,737.17)</b>	<b>0.07</b>
<b>EXPENSES</b>							
<b>Advertising-Expense</b>							
<b>Building Expense</b>							
	Building Repairs/Maint-Expense		140.00	140.00	1,680.00	1,540.00	0.08
<b>Total Building Expense</b>			<b>140.00</b>	<b>140.00</b>	<b>1,680.00</b>	<b>1,540.00</b>	
<b>Conference &amp; Training-Expense</b>							
	Food					0.00	
	Lodging					0.00	
	Parking					0.00	
	Registration Fees					0.00	
	Travel/Transportation					0.00	
	Conference & Training-Expense - Other					0.00	0.00
<b>Total Conference &amp; Training-Expense</b>			<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>
<b>Deposit Security</b>							
<b>Donation-Expense</b>							
<b>Dues and Subscriptions-Expense</b>							
	Membership/Dues District					0.00	0.00
	Membership/Dues Staff					0.00	0.00
	Dues and Subscriptions-Expense - Other				1,000.00	1,000.00	
<b>Total Dues and Subscriptions-Expense</b>			<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Equipment-Expense</b>							
	Cell Phones						
	Computer Hardware & Software				6,610.00	6,610.00	
	Computer Maintenance & Repair				500.00	500.00	
	Office Equipment & Furniture					0.00	
	Rental/Leasing Fees Equipment		391.86	391.86	5,000.00	4,608.14	
	Repairs & Maintenance Equipment					0.00	0.00
	Telephone System					0.00	
	Equipment-Expense - Other					0.00	0.00
<b>Total Equipment-Expense</b>			<b>391.86</b>	<b>391.86</b>	<b>12,110.00</b>	<b>11,718.14</b>	<b>0.03</b>

	INCOME AND EXPENSE REPORT	GENERAL FUND	GENERAL FUND		Percent of year = variance Favorable (Unfavorable)	8%
	NV TAHOE CONSERVATION DIST.	July 2016	YTD July 2016-June 2017	Budget		% of Budget
Indirect Cost	(See Excel Income Section)					
	Administrative Cost-Grants				0.00	
	Indirect Cost - Other				0.00	
<b>Total Indirect Cost</b>	<b>See Revenues above</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Insurance-Expense</b>					<b>0.00</b>	
	E&O/Prop/ Liability Insurance	4,995.37	4,995.37	5,000.00	4.63	1.00
<b>Total Insurance-Expense</b>		<b>4,995.37</b>	<b>4,995.37</b>	<b>5,000.00</b>	<b>4.63</b>	<b>1.00</b>
<b>Meetings Expense</b>						
		20.91	20.91	500.00	479.09	0.04
<b>Miscellaneous Expense</b>						
<b>Other Expenses</b>				<b>0.00</b>		
<b>Professional Fees-Expense</b>						
	Audit			12,500.00	12,500.00	
	Bank fees	37.46	37.46	600.00		
	Computer/Software Maintenance					
	Professional Fees-Expense - Other	17.50	17.50	300.00	282.50	
<b>Total Professional Fees-Expense</b>		<b>54.96</b>	<b>54.96</b>	<b>13,400.00</b>	<b>13,345.04</b>	<b>0.00</b>
<b>Rents and Leases</b>						
	Office Space Lease	1,250.00	1,250.00	15,000.00	13,750.00	0.08
	Storage Rents					
	Rents and Leases-Other				0.00	0.00
<b>Total Rents and Leases</b>		<b>1,250.00</b>	<b>1,250.00</b>	<b>15,000.00</b>	<b>13,750.00</b>	<b>0.08</b>
<b>Service Charges</b>					<b>0.00</b>	<b>0.00</b>
<b>Supplies-Expense</b>						
	Office Supplies	106.79	106.79	2,000.00		
	Photocopies					
	Postage and Delivery	86.25	86.25	1,200.00		
	Publication/Printing					
	Supplies-Expense - Other			500.00	500.00	
<b>Total Supplies-Expense</b>		<b>193.04</b>	<b>193.04</b>	<b>3,700.00</b>	<b>3,506.96</b>	<b>0.05</b>
<b>Telecommunications</b>						
	Cell Phone				0.00	
	Internet Fees	30.00	30.00	150.00	120.00	
	Long Distance				0.00	
	Phone Services	458.31	458.31	5,000.00	4,541.69	
	Telephone-Expense - Other				0.00	
<b>Total Telecommunications-Expense</b>		<b>488.31</b>	<b>488.31</b>	<b>5,150.00</b>	<b>4,661.69</b>	<b>0.09</b>
<b>Vehicles-Expense</b>					<b>0.00</b>	
	District Vehicle Use	(238.68)	(238.68)	(2,500.00)		
	Fuel-Expense	71.74	71.74	2,000.00	1,928.26	
	License & Maintenance			1,500.00	1,500.00	
	Mileage Reimbursement Expense			100.00		
	Vehicle Fuel Reimbursement Expense					
	Vehicle					
<b>Total Vehicles-Expense</b>		<b>(166.94)</b>	<b>(166.94)</b>	<b>1,100.00</b>	<b>1,266.94</b>	<b>(0.15)</b>
<b>Wages</b>						
	Payroll Clearing Account	1,012.75	1,012.75			
	Professional Engineer (MG)	464.00	464.00			
	Professional Engineer (MK)	4,485.13	4,485.13			

	INCOME AND EXPENSE REPORT	GENERAL FUND	GENERAL FUND		Percent of year = variance Favorable (Unfavorable)	8%
	NV TAHOE CONSERVATION DIST.	July 2016	YTD July 2016-June 2017	Budget	(Unfavorable)	% of Budget
	Wages-Administrator	5,292.41	5,292.41			
	Wages-ES III (DF)	407.35	407.35			
	Wages-ES III (MP)	1,718.85	1,718.85			
	Wages - Other	0.08	0.08			
	Uncompensated Absence-Reimb Exp	(4,463.35)	(4,463.35)			
	<b>Total Wages</b>	<b>8,917.22</b>	<b>8,917.22</b>	<b>110,000.00</b>	<b>101,082.78</b>	<b>0.08</b>
	<b>Wages-Overhead/Fringe</b>				<b>0.00</b>	
	Long Term Disability	154.82	154.82	1,860.00		
	<b>Total Wages-Overhead/Fringe</b>	<b>154.82</b>	<b>154.82</b>		<b>1,705.18</b>	
	<b>Total Wages/Ovrhead</b>	<b>9,072.04</b>	<b>9,072.04</b>	<b>110,000.00</b>	<b>102,787.96</b>	<b>0.08</b>
	<b>Revolving Account</b>					
	<b>TOTAL EXPENSES (No Indirect Included)</b>	<b>16,439.55</b>	<b>16,439.55</b>	<b>172,500.00</b>	<b>156,080.45</b>	<b>0.10</b>
	<b>NET REVENUE OVER/(UNDER) EXPENSES</b>	<b>(4,676.72)</b>	<b>(4,676.72)</b>			
	<b>Fund Balance</b>	<b>\$ 96,010</b>				

Nevada Tahoe Conservation District  
**Balance Sheet**  
As of July 31, 2016

	Jul 31, 16
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Petty Cash	50.00
Wells Fargo - General 2513204	35,942.97
<b>Total Checking/Savings</b>	<b>35,992.97</b>
Accounts Receivable	
Accounts Receivable	132,893.02
<b>Total Accounts Receivable</b>	<b>132,893.02</b>
<b>Total Current Assets</b>	<b>168,885.99</b>
<b>Other Assets</b>	
Prepaid expenses	1,250.00
<b>Total Other Assets</b>	<b>1,250.00</b>
<b>TOTAL ASSETS</b>	<b>170,135.99</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	42,994.60
<b>Total Accounts Payable</b>	<b>42,994.60</b>
<b>Other Current Liabilities</b>	
Deferred Income-Carson City SW	84.65
Deferred Income-Moody donations	806.91
Deferred Income-Tahoe Foundatio	1,311.29
Deferred Income - Demo garden	750.00
Liab.Uncompensated Absences	24,722.70
<b>Payroll Liabilities</b>	
CA withholding	275.14
Fed withholding	1,684.00
Medicare Company Payable	195.99
Medicare Employee Payable	195.99
NV Unemployment Bond Factors Pa	19.03
NV Unemployment Payable	1,085.21
<b>Total Payroll Liabilities</b>	<b>3,455.36</b>
<b>Total Other Current Liabilities</b>	<b>31,130.91</b>
<b>Total Current Liabilities</b>	<b>74,125.51</b>
<b>Total Liabilities</b>	<b>74,125.51</b>
<b>Equity</b>	
Opening Balance	11,724.59
Prior Earnings	88,916.18
Net Income	-4,630.29
<b>Total Equity</b>	<b>96,010.48</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>170,135.99</b>

9:26 AM

08/12/16

**Nevada Tahoe Conservation District**  
**A/R Aging Summary**  
As of July 31, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Cal Trans Task #3	55.10	0.00	2,307.10	2,087.42	809.48	5,259.10
Cal Trans Task Order #5	0.00	0.00	35.11	2,099.17	48.03	2,182.31
Carson City SW	0.00	0.00	0.00	0.00	69.14	69.14
Cave Rock	0.00	0.00	4,249.83	0.00	0.00	4,249.83
Craig Robinson	0.00	0.00	0.00	0.00	553.67	553.67
Douglas Co - Cave Rock	0.00	0.00	320.80	0.00	95.82	416.62
NDEP Pittman Terrace	151.42	0.00	0.00	292.60	459.69	903.71
NDEP ZC	2,878.08	0.00	0.00	0.00	0.00	2,878.08
NDOT BCX	8,817.16	0.00	16,864.38	24,722.10	0.00	50,403.64
NDOT Green Streets	0.00	0.00	1,279.23	0.00	0.00	1,279.23
NDOT LCCP Reg & Imp	0.00	0.00	0.00	6,134.70	0.00	6,134.70
NDOT RoadRAM 3	1,011.12	0.00	1,615.75	1,727.56	0.00	4,354.43
NDSL BCX	3,330.99	0.00	4,037.38	0.00	0.00	7,368.37
NDSL HIWAY RAM	2,417.86	0.00	907.49	0.00	0.00	3,325.35
NDSL ZCGID	227.53	0.00	2,798.44	4,491.95	0.00	7,517.92
NV Dept of AG	3,838.24	0.00	0.00	0.00	0.00	3,838.24
TRCD SNPLMA Monitoring	73.74	0.00	291.17	678.04	108.50	1,151.45
Truckee River Fund	875.13	0.00	2,130.03	860.38	2,142.14	6,007.68
USBOR #10	441.77	0.00	0.00	0.00	0.00	441.77
USFS BCX	6,286.74	0.00	0.00	3,133.70	0.00	9,420.44
USFS ZC GID	7,295.11	0.00	0.00	0.00	0.00	7,295.11
Washoe Co LCCP Reg TRPA	7,842.23	0.00	0.00	0.00	0.00	7,842.23
<b>TOTAL</b>	<b>45,542.22</b>	<b>0.00</b>	<b>36,836.71</b>	<b>46,227.62</b>	<b>4,286.47</b>	<b>132,893.02</b>

9:25 AM  
08/12/16

**Nevada Tahoe Conservation District**  
**A/R Aging Summary**  
As of August 12, 2016

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Cal Trans Task #3	0.00	55.10	2,307.10	2,087.42	0.00	4,449.62
Cal Trans Task Order #5	0.00	0.00	35.11	2,099.17	48.03	2,182.31
Carson City SW	0.00	0.00	0.00	0.00	69.14	69.14
Craig Robinson	0.00	0.00	0.00	0.00	553.67	553.67
Douglas Co - Cave Rock	0.00	0.00	0.00	0.00	95.82	95.82
NDEP Pittman Terrace	0.00	151.12	0.00	0.00	0.00	151.12
NDEP ZC	0.00	2,878.08	0.00	0.00	0.00	2,878.08
NDOT BCX	0.00	8,817.16	16,864.38	24,722.10	0.00	50,403.64
NDOT Green Streets	0.00	0.00	1,279.23	0.00	0.00	1,279.23
NDOT RoadRAM 3	0.00	1,011.12	1,615.75	0.00	0.00	2,626.87
NDSL BCX	0.00	3,330.99	0.00	0.00	0.00	3,330.99
NDSL HIWAY RAM	0.00	2,417.86	0.00	0.00	0.00	2,417.86
NDSL ZCGID	0.00	227.53	0.00	0.00	0.00	227.53
NV Dept of AG	0.00	3,838.24	0.00	0.00	0.00	3,838.24
TRCD SNPLMA Monitoring	0.00	73.74	291.17	470.18	0.00	835.09
Truckee River Fund	0.00	875.13	0.00	0.00	0.00	875.13
USBOR #10	0.00	441.77	0.00	0.00	0.00	441.77
USFS BCX	0.00	6,286.74	0.00	0.00	0.00	6,286.74
USFS ZC GID	0.00	7,295.11	0.00	0.00	0.00	7,295.11
Washoe Co LCCP Reg TRPA	0.00	7,842.23	0.00	0.00	0.00	7,842.23
<b>TOTAL</b>	<b>0.00</b>	<b>45,541.92</b>	<b>22,392.74</b>	<b>29,378.87</b>	<b>766.66</b>	<b>98,080.19</b>

**Nevada Tahoe Conservation District**  
**A/P Aging Summary**  
As of July 31, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
2nd Nature	0.00	0.00	1,548.75	0.00	0.00	1,548.75
Atkins North America, Inc.	0.00	0.00	1,227.50	0.00	0.00	1,227.50
Balance Hydrologics, Inc.	0.00	0.00	10,500.00	0.00	0.00	10,500.00
CME	0.00	0.00	1,280.00	0.00	0.00	1,280.00
Fellers, Dominique	5.26	0.00	0.00	0.00	0.00	5.26
Frontier	0.00	458.31	0.00	0.00	0.00	458.31
Kingsbury Hardware	0.00	14.28	0.00	0.00	0.00	14.28
Konica Minolta Business Solutions	391.86	0.00	0.00	0.00	0.00	391.86
Pitney Bowes	0.00	86.25	0.00	0.00	0.00	86.25
Sierra Nevada Media	0.00	315.92	0.00	0.00	0.00	315.92
Village Ace Hardware	42.98	86.07	0.00	0.00	0.00	129.05
Wells Fargo Business Card Kelly	68.77	0.00	0.00	0.00	0.00	68.77
Wells Fargo Business Card Thorpe	78.38	0.00	0.00	0.00	0.00	78.38
Wells Fargo Corporate Card	0.00	71.74	0.00	0.00	0.00	71.74
Western Nevada Supply	0.00	-46.43	45.36	0.00	0.00	-1.07
Wood Rodgers	0.00	0.00	1,932.50	24,887.10	0.00	26,819.60
<b>TOTAL</b>	<b>587.25</b>	<b>986.14</b>	<b>16,534.11</b>	<b>24,887.10</b>	<b>0.00</b>	<b>42,994.60</b>

9:26 AM  
08/12/16

Nevada Tahoe Conservation District  
A/P Aging Summary  
As of August 12, 2016

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
2nd Nature	0.00	0.00	1,548.75	0.00	0.00	1,548.75
Balance Hydrologics, Inc.	0.00	0.00	10,500.00	0.00	0.00	10,500.00
Fellers, Dominique	0.00	5.26	0.00	0.00	0.00	5.26
Frontier	0.00	458.31	0.00	0.00	0.00	458.31
Kingsbury Hardware	0.00	14.28	0.00	0.00	0.00	14.28
Konica Minolta Business Solutions	0.00	391.86	0.00	0.00	0.00	391.86
Sierra Nevada Media	0.00	315.92	0.00	0.00	0.00	315.92
Village Ace Hardware	0.00	129.05	0.00	0.00	0.00	129.05
Wells Fargo Business Card Kelly	0.00	68.77	0.00	0.00	0.00	68.77
Wells Fargo Business Card Thorpe	0.00	78.38	0.00	0.00	0.00	78.38
Western Nevada Supply	0.00	-46.43	45.36	0.00	0.00	-1.07
Wood Rodgers	0.00	0.00	585.00	24,722.10	0.00	25,307.10
<b>TOTAL</b>	<b>0.00</b>	<b>1,415.40</b>	<b>12,679.11</b>	<b>24,722.10</b>	<b>0.00</b>	<b>38,816.61</b>





PO Box 915  
Zephyr Cove, Nevada 89448  
775-586-1610 x34

### PROJECT SUMMARY

Burke Creek HWY 50 Crossing & Realignment Project, Phase I & II

**NTCD Program:** Water Resources Group

**Contractual Parties:** Nevada Tahoe Conservation District (NTCD); Nevada Department of Transportation (NDOT), USFS, Douglas County and NDSL

**Contract Amount:** \$150,000 (deobligated USFS SNPLMA funds) + \$2,170,068 (\$957,896 USFS; \$525,000 NDOT; \$100,000 DC TRPA SEZ MIT; and \$587,172 NDSL)

**Effective Dates:** June 1, 2013 – December 31, 2018

**Project Summary:** This project consists of Phases I and II. Phase I proposes to replace the culvert at HWY 50 with an open bottom arch culvert capable of conveying 50 year flows, and reduce the size of the adjacent commercial parking lot, realign the channel in the former parking lot and spot treat issues such as headcuts, entrenchment and floodplain pinching upstream of HWY 50. Phase II proposes to realign the channel downstream of HWY 50, treat directly connected stormwater runoff and improve conveyance and drainage along adjacent stretch of HWY 50. NTCD anticipates working very closely with USFS staff on the design and construction of the stream channel on the USFS parcel downstream of HWY 50. Phase I construction is scheduled for 2016, while Phase II is slated for 2017. NTCD has obtained \$150,000 of deobligated USFS SNPLMA funds to cover unexpected construction expenses of utility line relocation and coordination in negotiating grant of easement with Sierra Colina. The \$150,000 will be matched to existing project funding so no additional match funding is needed. The \$150,000 deobligated funds will be awarded by a modification of the existing USFS funding. All other project funding is currently in place.



### MODIFICATION OF GRANT OR AGREEMENT

PAGE 1 OF PAGES

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: <b>13-DG-11051900-027</b>	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: <b>001</b>
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4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): <b>LTBMU, 35 College Drive, South Lake Tahoe, CA 96146</b>	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): <b>Barbara Shanley LTBMU, 35 College Drive, South Lake Tahoe, CA 96146</b>
--	---

6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): <b>Nevada Tahoe Conservation District 400 Dorla Court, PO Box 915 Zephyr Cove, Nevada 89448</b>	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):
--	--

#### 8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Increase funding of \$150,000
<input checked="" type="checkbox"/>	ADMINISTRATIVE CHANGES: Attachment A New 2 CFR200 regulations apply
<input checked="" type="checkbox"/>	OTHER (Specify type of modification): Change in signatory official

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):  
Modification adds \$150K in funding to existing grant.

#### 10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input checked="" type="checkbox"/>	Revised Financial Plan
<input checked="" type="checkbox"/>	Other: SF424, SF424C, Letter of request

#### 11. SIGNATURES

**AUTHORIZED REPRESENTATIVE:** BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. SIGNATURE  (Signature of Signatory Official)	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE  (Signature of Signatory Official)	11.D. DATE SIGNED
11.E. NAME (type or print): <b>MEGHAN KELLEY</b>	11.F. NAME (type or print): <b>JEFF MARSOLAIS</b>		
11.G. TITLE (type or print): <b>District Manager</b>	11.H. TITLE (type or print): <b>LTBMU Forest Supervisor</b>		

#### 12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by:   <b>LOUISE M. EWEN</b> U.S. Forest Service Grants & Agreements Specialist	12.B. DATE SIGNED  <b>7/28/2016</b>
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