



PO Box 915  
Zephyr Cove, NV 89448  
775-586-1610 ext 21

### BOARD MEETING AGENDA

June 18, 2015

10:00 AM  
(estimated duration 2 hours)

The Douglas County Library, Tahoe Branch  
Meeting Room  
233 Warrior Way  
Zephyr Cove, Nevada  
Call in information: 712-432-0360, code 341249#

#### Agenda Items

1. **Call to Order**
2. **Supervisor Roll Call**
3. **Pledge of Allegiance**
4. **Approval of the Agenda:** This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at anytime.
5. **Public Interest Comments (No Action)**

**Posted:** Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Mark Thorpe at PO Box 915, Zephyr Cove, NV 89448; or email [mthorpe@ntcd.org](mailto:mthorpe@ntcd.org); or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

## CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar.

- |  | <u>Page #</u> |
|--|---------------|
| <b>6. Agency Reports, Discussion/Possible Action</b>   |               |
| a. For Possible Action: NRCS report  |               |
| b. For Possible Action: NACD report.   |               |
| c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report.   |               |
| d. For Possible Action: NvACD report.  |               |
| e. For Possible Action: Staff report.  |               |
| <br>   |               |
| <b>7. Discussion/Possible Action (Business)</b>  |               |
| a. For Possible Action: Approval of the Board of Supervisors meeting minutes for May 21, 2015.   | 1 - 4         |
| b. For Possible Action: Approval of the NTCD financial reports for May 2015. As of 5/31/15, the District's Fund balance was \$123,629. This represents the District's available spendable resources, or assets less liabilities. May had a small surplus of \$359. May was a "normal" month financially with only two small exceptions: a \$500 expense for a new computer for the Administrator, and a \$650 expense for maintenance of the three District vehicles. Year-to-date the District is financially positive at \$2,541. The District is still projected to finish the year, June 30, with a small surplus. | 5 - 12        |
| c. For Possible Action: Approval of updated District policy: "Procedure for Subcontractor Selection". The District's auditor recommended additional language (the four items at the top of page 2 of the policy).  | 13 - 14       |

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## ADMINISTRATIVE CALENDAR

### CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Item(s) pulled from the Consent Calendar will be heard at this time.

	<u>Page #</u>
<b>8. For Possible Action: Discussion of Budget forecast for FY 2016.</b>	15 - 16
<b>9. For Possible Action: Update on Nevada Senate Bill No. 476 (An Act requiring the imposition of a fee on parcels in a conservation district upon approval of registered voters). Request for recommendation to proceed with further development of outline (see attached outline).</b>	17 - 27
<b>10. For Possible Action: Discussion regarding a possible project with the Nevada Department of Transportation (NDOT) supplying outfall assistance.</b>	
<b>11. For Possible Action: Discussion regarding Board practice for subcontractor concerns and issues.</b>	
<b>12. Supervisor's Comments</b>	
<b>13. Public Interest Comments</b>	
<b>14. Motion to Adjourn</b>	

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Po Box 915  
Zephyr Cove, Nevada 89448  
775-586-1610 x21

**NTCD Board Minutes**  
May 21, 2015  
The Parasol, Meiling Room  
948 Incline Way, Incline Village, NV  
10:00 AM Start Time

**Present:**

Supervisor G. Smith  
Supervisor Penzel  
Supervisor Perlman-Whyman  
Supervisor Martin  
Supervisor McCarthy (via telephone until approx. 10:45am)  
Supervisor D. Smith (via telephone)

**Staff/Others**

J. Brand, District Manager  
M. Thorpe, Administrator

**Absent:** Supervisor Sarnoff, and Supervisor Cook

1. Call to Order by Chair Smith.
2. Oath of Office for newly elected and appointed Supervisors: Supervisor D. Smith was sworn in by Chair Smith.
3. Supervisor Roll Call: see above
4. Pledge of Allegiance
5. Approval of the Agenda: Supervisor Penzel moved to approve the Agenda, seconded by Supervisor Martin, motion carried unanimously.
6. Public Interests Comments: None.

7. For Possible Action: Discussion of FY 2016 funding outlook and possible future funding. District Manager Brand reported there is a funding shortfall of approximately \$109,000 for FY 2016. Funding for assisting homeowners with BMPs is ending June 30. Supervisor G. Smith asked if this same analysis was completed last year, and we were able to compare, would the outlook look the same. Compared to previous years, the current outlook is very likely worse. Supervisor Perlman-Whyman stated the importance of partnerships, collaboration, and public outreach. Supervisor Penzel reported there is a bill in the Nevada legislature that allows conservation districts to assess a fee of up to \$25 per parcel to help fund conservation districts. The fee would have to be approved by the voters of each county. Supervisor Martin reported this bill (SB 476) has passed the Assembly and the Senate. It will most likely be signed by the Governor. Nevada ranks last in assisted funding for conservation districts. Supervisor Perlman-Whyman stated this is a very important bill for the District. It will also make the public more aware of the District. Supervisor McCarthy stated we need to prioritize the lack of project funding for the next two to three years. Supervisor Penzel stated the lack of funding for BMPs is an opportunity for the District to market/sell the fee. Supervisor Perlman-Whyman stated if our representatives supported this bill, they could help the District market/sell the fee to the public. Supervisor Martin stated the NDOT right-a-way work is a possible funding source. There was some discussion regarding the different options of the election/vote for the fee. Supervisor Perlman-Whyman stated we need to analyze the District's best option to get the fee passed. Supervisor G. Smith would like Staff to prepare a preliminary plan regarding SB 476 and be ready to discuss at the next Board meeting.

### CONSENT CALENDAR

Supervisor Penzel moved to approve the Consent Calendar (all items), seconded by Supervisor Perlman-Whyman, motion carried unanimously.

8. Agency Reports, Discussion/Possible Action
  - a. For Possible Action: NRCS report. No report provided.
  - b. For Possible Action: NACD report. No report provided.
  - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
  - d. For Possible Action: NvACD report. No report provided.
  - e. For Possible Action: Staff Report. No report provided.

9. Discussion/Possible Action (Business)

- a. For Possible Action: Approval of the Board of Supervisors meeting minutes for March 19, 2015.
- b. For Possible Action: Approval of the Board of Supervisors meeting minutes for April 30, 2015.
- c. For Possible Action: Approval of the NTCD financial reports for March 2015. As of 3/31/15, the District's Fund balance was \$122,442. This represents the District's available spendable resources, or assets less liabilities. March had a deficit of \$2,795. March's deficit was due to: unbillable time was four weeks more than the average of 4.5 weeks. Year-to-date the District is financially positive at \$1,251.
- d. For Possible Action: Approval of the NTCD financial reports for April 2015. As of 4/30/15, the District's Fund balance was \$123,863. This represents the District's available spendable resources, or assets less liabilities. April had a surplus of \$941. April's small surplus was due to: unbillable time was slightly below the average of 4.5 weeks, and expenses and revenues were as projected. Year-to-date the District is financially positive at \$2,183. May and June are projected to be small surpluses. Therefore, the fiscal year is projected to be positive.
- e. For Possible Action: Approval of FY 2016 Proposed Budget and FY 2016 Annual Work Plan for submittal to the Department of Conservation and Natural Resources Conservation District Program.

**ADMINISTRATIVE CALENDAR**

**CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION**

Note: No items were pulled from the Consent Calendar.

10. For Possible Action: Discussion and approval of recognition/award of former Supervisor Freeman for his excellent, and much appreciated, years of service to conservation, and the District. Supervisor Martin recently spoke with NvACD's president regarding Chris Freeman's role in conservation and the District. Supervisor Martin would like to create a Chris Freeman participatory democracy award that would be chosen by NvACD every year. Supervisor Perlman-Whyman stated Chris served on the scholarship committee, therefore another idea would be to name a scholarship after Chris Freeman. Supervisor Martin moved to send a request to NvACD to create a Chris Freeman Conservation Award, with exact details to be determined by NvACD, and the first winner should be Chris Freeman; seconded by Supervisor Perlman-Whyman, motion carried unanimously.

11. Supervisor Comments: Supervisor Perlman-Whyman asked for help with the planning of the NACD National meeting, being held in Reno, January 30 – February 3, 2016. Supervisor G. Smith requested the Staff to move forward with a preliminary plan regarding SB476 for the next Board meeting. Supervisor Martin stated the recent precipitation has been nice.
12. Public Interest Comments: None.
13. Motion to Adjourn: Supervisor Penzel moved to adjourn, seconded by Supervisor Perlman-Whyman, motion carried unanimously.



		INCOME AND EXPENSE REPORT	GENERAL FUND	GENERAL FUND		Percent of year = Variance Favorable (Unfavorable)	92%
		NV TAHOE CONSERVATION DIST.	May 2015	YTD July 2014-June 2015	Budget		% of Budget
INCOME	General Fund						
<b>Community Grants-Income</b>							
	Carson City				3,000.00	(3,000.00)	0%
	Douglas County			10,000.00	10,000.00	0.00	100%
	NV Division of Conser. District			3,604.72	3,500.00	104.72	103%
	Washoe County Community Grant				0.00	0.00	0%
<b>Total Community Grants-Income</b>			0.00	13,604.72	16,500.00	(2,895.28)	82%
<b>Grants-Income</b>							
	Administration Fee Income			(75.97)		(75.97)	
	Personnel Cost Income			(14.02)		(14.02)	
	Wages Weighted Rate-Grant Income			(86.66)		(86.66)	
	Grants-Income - Other			(96.22)		(96.22)	
<b>Total Grants-Income</b>			0.00	(272.87)		(272.87)	
<b>Income-Pass Thru Subcontractor</b>							
Interest						0.00	
Miscellaneous Income				(1.85)		(1.85)	
Prior Year Income						0.00	
Services Rendered							
Vehicle Use Income						0.00	
Wage Reimbursements						0.00	
Indirect Cost Income-General (GL Shows in Expense Category)			15,971.74	191,196.29	215,000.00	(23,803.71)	0.89
<b>TOTAL INCOME</b>			15,971.74	204,526.29	231,500.00	(26,973.71)	0.88
<b>EXPENSES</b>							
Advertising-Expense				325.37		(325.37)	1.00
Building Expense							
	Building Repairs/Maint-Expense		180.00	2,070.00	2,340.00	270.00	0.88
<b>Total Building Expense</b>			180.00	2,070.00	2,340.00	270.00	
Conference & Training-Expense					1,500.00		
	Food					0.00	
	Lodging					0.00	
	Parking					0.00	
	Registration Fees			200.00		(200.00)	
	Travel/Transportation					0.00	
	Conference & Training-Expense - Other					0.00	0.00
<b>Total Conference &amp; Training-Expense</b>			0.00	200.00	3,000.00	2,800.00	0.07
Deposit Security				(87.15)		87.15	1.00
Donation-Expense						0.00	0.00
Dues and Subscriptions-Expense							0.00
	Membership/Dues District			200.00		(200.00)	1.00
	Membership/Dues Staff					0.00	0.00
	Dues and Subscriptions-Expense - Other				1,000.00	1,000.00	
<b>Total Dues and Subscriptions-Expense</b>			0.00	200.00	1,000.00	800.00	0.20
<b>Equipment-Expense</b>							
	Cell Phones					0.00	
	Computer Hardware & Software		563.98	1,412.67	6,000.00	4,587.33	
	Computer Maintenance & Repair			77.90	500.00	422.10	
	Office Equipment & Furniture					0.00	
	Rental/Leasing Fees Equipment		391.86	4,380.64	5,100.00	719.36	
	Repairs & Maintenance Equipment			40.80		(40.80)	1.00
	Telephone System					0.00	
	Equipment-Expense - Other					0.00	0.00
<b>Total Equipment-Expense</b>			956.84	5,912.01	11,600.00	5,687.99	0.51

	INCOME AND EXPENSE REPORT	GENERAL FUND	GENERAL FUND		Percent of year = Variance Favorable (Unfavorable)	92%
	NV TAHOE CONSERVATION DIST.	May 2015	YTD July 2014-June 2015	Budget		% of Budget
	(See Excel Income Section)					
<b>Indirect Cost</b>						
	Administrative Cost-Grants				0.00	
	Indirect Cost - Other				0.00	
<b>Total Indirect Cost</b>	See Revenues above	0.00	0.00	0.00	0.00	0.00
<b>Insurance-Expense</b>			4,589.36	5,500.00	910.64	
	E&O/Prop/ Liability Insurance				0.00	0.00
<b>Total Insurance-Expense</b>		0.00	4,589.36	5,500.00	910.64	0.83
<b>Meetings Expense</b>		15.96	629.14	500.00	(129.14)	1.26
<b>Miscellaneous Expense</b>						
<b>Other Expenses</b>				0.00		
<b>Professional Fees-Expense</b>						
	Audit		12,500.00	12,500.00	0.00	
	Bank fees	33.33	298.91	660.00		
	Computer/Software Maintenance		59.88			
	Professional Fees-Expense - Other	22.40	900.60	400.00	(500.60)	
<b>Total Professional Fees-Expense</b>		55.73	13,759.39	13,560.00	(199.39)	1.01
<b>Rents and Leases</b>						
	Office Space Lease	2,200.00	24,200.00	26,400.00	2,200.00	0.92
	Storage Rents					
	Rents and Leases-Other				0.00	0.00
<b>Total Rents and Leases</b>		2,200.00	24,200.00	26,400.00	2,200.00	0.92
<b>Service Charges</b>					0.00	0.00
<b>Supplies-Expense</b>						
	Office Supplies	61.27	1,552.77	2,000.00		
	Photocopies					
	Postage and Delivery	86.25	719.15	1,200.00		
	Publication/Printing					
	Supplies-Expense - Other		1.99	500.00	498.01	
<b>Total Supplies-Expense</b>		147.52	2,273.91	3,700.00	1,426.09	0.61
<b>Telecommunications</b>						
	Cell Phone		538.04	1,650.00	1,111.96	
	Internet Fees		120.00	150.00	30.00	
	Long Distance				0.00	
	Phone Services	409.70	3,812.92	5,000.00	1,187.08	
	Telephone-Expense - Other				0.00	
<b>Total Telecommunications-Expense</b>		409.70	4,470.96	6,800.00	2,329.04	0.66
<b>Vehicles-Expense</b>					0.00	
	District Vehicle Use	(197.24)	(3,930.65)	(4,500.00)		
	Fuel-Expense	57.77	1,264.70	2,000.00	735.30	
	License & Maintenance	649.95	1,494.40	1,500.00	5.60	
	Mileage Reimbursement Expense		192.97	100.00		
	Vehicle Fuel Reimbursement Expense					
	Vehicle					
<b>Total Vehicles-Expense</b>		510.48	(978.58)	(900.00)	78.58	1.09
<b>Wages</b>						
	Payroll Clearing Account	(362.77)	1,796.60			
	Professional Engineer	499.65	26,893.92			
	Professional Engineer (2)	793.18	5,633.72			



**Nevada Tahoe Conservation District**  
**Balance Sheet**  
 As of May 31, 2015

	May 31, 15
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Petty Cash	50.00
Wells Fargo - General 2513204	74,068.20
<b>Total Checking/Savings</b>	74,118.20
Accounts Receivable	
Accounts Receivable	132,983.99
<b>Total Accounts Receivable</b>	132,983.99
<b>Total Current Assets</b>	207,102.19
<b>Other Assets</b>	
Prepaid expenses	2,200.00
<b>Total Other Assets</b>	2,200.00
<b>TOTAL ASSETS</b>	209,302.19
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	46,919.97
<b>Total Accounts Payable</b>	46,919.97
<b>Other Current Liabilities</b>	
Deferred Income-Carson City SW	84.65
Deferred Income-Moody donations	806.91
Deferred Income-Tahoe Foundatio	3,082.39
Deferred Income - Demo garden	750.00
Liab.Uncompensated Absences	27,455.74
<b>Payroll Liabilities</b>	
457 Payable	2,390.98
CA withholding	454.96
Colonial Payable	42.58
Fed withholding	1,710.00
Medicare Company Payable	236.29
Medicare Employee Payable	236.29
NV Unemployment Bond Factors Pa	375.39
NV Unemployment Payable	1,126.13
<b>Total Payroll Liabilities</b>	6,572.62
<b>Total Other Current Liabilities</b>	38,752.31
<b>Total Current Liabilities</b>	85,672.28
<b>Total Liabilities</b>	85,672.28
<b>Equity</b>	
Opening Balance	11,724.59
Prior Earnings	109,955.17
Net Income	1,950.15
<b>Total Equity</b>	123,629.91
<b>TOTAL LIABILITIES &amp; EQUITY</b>	209,302.19

1:19 PM

06/09/15

**Nevada Tahoe Conservation District**  
**A/P Aging Summary**  
**As of May 31, 2015**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Atkins North America, Inc.	0.00	0.00	4,205.76	0.00	0.00	4,205.76
Balance Hydrologics, Inc.	0.00	0.00	7,593.91	0.00	0.00	7,593.91
Brand, Jason	0.00	33.93	0.00	0.00	0.00	33.93
Fellers, Dominique	0.00	48.30	16.10	0.00	0.00	64.40
Frontier	0.00	409.70	0.00	0.00	0.00	409.70
Konica Minolta Business Solutions	391.86	0.00	0.00	0.00	0.00	391.86
NHC	182.15	277.50	182.15	0.00	0.00	641.80
PERS, State of Nevada	8,887.78	0.00	0.00	0.00	0.00	8,887.78
Staples	938.15	0.00	0.00	0.00	0.00	938.15
Village Ace Hardware	0.00	7.99	0.00	0.00	0.00	7.99
Wells Fargo Business Card Kelly	474.33	0.00	0.00	0.00	0.00	474.33
Wells Fargo Business Card Thorpe	35.55	0.00	0.00	0.00	0.00	35.55
Wells Fargo Corporate Card	0.00	57.77	0.00	0.00	0.00	57.77
Western Environmental Testing Laboratory	0.00	0.00	440.00	0.00	0.00	440.00
Wood Rodgers	0.00	0.00	22,737.04	0.00	0.00	22,737.04
<b>TOTAL</b>	<b>10,909.82</b>	<b>835.19</b>	<b>35,174.96</b>	<b>0.00</b>	<b>0.00</b>	<b>46,919.97</b>

10:12 AM

06/12/15

**Nevada Tahoe Conservation District**  
**A/P Aging Summary**  
As of June 12, 2015

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Atkins North America, Inc.	0.00	0.00	4,205.76	0.00	0.00	4,205.76
Balance Hydrologics, Inc.	0.00	0.00	7,593.91	0.00	0.00	7,593.91
Frontier	0.00	409.70	0.00	0.00	0.00	409.70
Staples	0.00	938.15	0.00	0.00	0.00	938.15
Village Ace Hardware	0.00	102.60	0.00	0.00	0.00	102.60
Wells Fargo Business Card Kelly	0.00	474.33	0.00	0.00	0.00	474.33
Wells Fargo Business Card Thorpe	0.00	35.55	0.00	0.00	0.00	35.55
Western Nevada Supply	0.00	173.21	0.00	0.00	0.00	173.21
<b>TOTAL</b>	<b>0.00</b>	<b>2,133.54</b>	<b>11,799.67</b>	<b>0.00</b>	<b>0.00</b>	<b>13,933.21</b>

**Nevada Tahoe Conservation District**  
**A/R Aging Summary**  
**As of May 31, 2015**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
NDOT RoadRAM 3	146.94	0.00	0.00	0.00	0.00	146.94
Douglas Co TRPA BRC Xing	928.57	0.00	1,093.91	0.00	0.00	2,022.48
NDSL BRC X-ing	6,930.51	0.00	7,656.78	0.00	0.00	14,587.29
USFS BRC Xing	3,716.71	0.00	6,663.06	0.00	0.00	10,379.77
NDOT SLRP2	3,391.51	0.00	5,146.69	0.00	0.00	8,538.20
Douglas County SLRP2	734.21	0.00	1,320.60	182.15	0.00	2,236.96
NDOT Green Streets	223.94	0.00	1,637.07	0.00	0.00	1,861.01
Cal Trans	73.47	0.00	135.96	328.22	0.00	537.65
Carson City SW	717.52	0.00	0.00	0.00	210.29	927.81
Cave Rock	1,391.80	0.00	413.33	0.00	0.00	1,805.13
Douglas Co - Cave Rock	1,197.80	0.00	590.68	0.00	0.00	1,788.48
Douglas County - Maintenance	686.32	0.00	0.00	0.00	0.00	686.32
EPA CWP	12,464.76	0.00	0.00	0.00	0.00	12,464.76
NDEP 319 BMP	6,732.89	0.00	0.00	0.00	0.00	6,732.89
NDEP Road Operations	0.00	0.00	0.00	1,818.10	0.00	1,818.10
NDOT BRC	0.00	0.00	3,026.49	0.00	0.00	3,026.49
NDSL Green Streets	154.50	0.00	2,568.69	0.00	755.90	3,479.09
NDSL Road Ops	73.47	0.00	0.00	0.00	0.00	73.47
NDSL RWC Construction	0.00	0.00	43.24	0.00	0.00	43.24
SSWA	0.00	0.00	2,230.14	0.00	0.00	2,230.14
TRCD SNPLMA Monitoring	2,396.63	0.00	373.39	210.41	0.00	2,980.43
USBOR #10	736.01	0.00	0.00	0.00	0.00	736.01
USBOR 10 Construct	2,601.83	0.00	0.00	0.00	0.00	2,601.83
USFS - BRC	0.00	0.00	25,005.25	0.00	0.00	25,005.25
USFS Cave Rock	1,955.73	0.00	945.39	0.00	0.00	2,901.12
USFS SLRP2	581.21	0.00	3,459.23	2,603.41	0.00	6,643.85
USFS ZC GID	8,135.38	0.00	3,299.49	0.00	0.00	11,434.87
Washoe County Maintenance	1,558.96	0.00	373.48	363.15	0.00	2,295.59
Washoe County SLRP2	0.00	0.00	2,763.18	235.64	0.00	2,998.82
<b>TOTAL</b>	<b>57,530.67</b>	<b>0.00</b>	<b>68,746.05</b>	<b>5,741.08</b>	<b>966.19</b>	<b>132,983.99</b>

**Nevada Tahoe Conservation District**  
**A/R Aging Summary**  
 As of June 12, 2015

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
NDOT RoadRAM 3	0.00	146.94	0.00	0.00	0.00	146.94
Douglas Co TRPA BRC Xing	0.00	928.57	1,093.91	0.00	0.00	2,022.48
NDSL BRC X-ing	0.00	6,930.51	7,656.78	0.00	0.00	14,587.29
USFS BRC Xing	0.00	3,716.71	0.00	0.00	0.00	3,716.71
NDOT SLRP2	0.00	3,391.51	5,146.69	0.00	0.00	8,538.20
Douglas County SLRP2	0.00	734.21	0.00	0.00	0.00	734.21
NDOT Green Streets	0.00	223.94	1,637.07	0.00	0.00	1,861.01
Cal Trans	0.00	73.47	135.96	328.22	0.00	537.65
Carson City SW	0.00	717.52	0.00	0.00	210.29	927.81
Cave Rock	0.00	1,391.80	0.00	0.00	0.00	1,391.80
Douglas Co - Cave Rock	0.00	1,197.80	590.68	0.00	0.00	1,788.48
Douglas County - Maintenance	0.00	686.32	0.00	0.00	0.00	686.32
NDEP Road Operations	0.00	0.00	0.00	1,818.10	0.00	1,818.10
NDOT BRC	0.00	0.00	3,026.49	0.00	0.00	3,026.49
NDSL Green Streets	0.00	154.50	2,568.69	0.00	755.90	3,479.09
NDSL Road Ops	0.00	73.47	0.00	0.00	0.00	73.47
NDSL RWC Construction	0.00	0.00	43.24	0.00	0.00	43.24
SSWA	0.00	0.00	2,230.14	0.00	0.00	2,230.14
TRCD SNPLMA Monitoring	0.00	2,396.63	373.39	210.41	0.00	2,980.43
USFS Cave Rock	0.00	1,955.73	945.39	0.00	0.00	2,901.12
USFS SLRP2	0.00	581.21	0.00	0.00	0.00	581.21
USFS ZC GID	0.00	8,135.38	3,299.49	0.00	0.00	11,434.87
Washoe County Maintenance	0.00	1,558.96	373.48	363.15	0.00	2,295.59
Washoe County SLRP2	0.00	0.00	2,763.18	235.64	0.00	2,998.82
<b>TOTAL</b>	<b>0.00</b>	<b>34,995.18</b>	<b>31,884.58</b>	<b>2,955.52</b>	<b>966.19</b>	<b>70,801.47</b>





## **PROCEDURE FOR SUBCONTRACTOR SELECTION**

The purpose of this document is to assist NTCD staff in complying with Federal procurement requirements in selecting a Subcontractor. There are two primary methods of selecting a Subcontractor: competitive bidding or sole source procurement. Both methods require that no employee, officer or agent of the grantee or subgrantee shall participate in selection, or in the award or administration of a contract supported by Federal funds if a conflict of interest, real or apparent would be involved.

Competitive bidding is to be used as the normal method of Subcontractor selection. This method requires the Program Manager to solicit proposals from a number of sources and make a final selection of a Subcontractor from those responding based on technical merit and cost objectives. The solicitations should incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured, identify all requirements that the offerors must fulfill, and include all other factors to be used in evaluating bids or proposals. The final selection is normally the lowest bid from a technically qualified respondent. The grant/contract file should include a summary showing the various bids and the reason for selection of the final bid, especially if it was other than the low bidder.

Sole source procurement may only be used when the nature of the program requires performance from a single entity because requisite services or expertise are not readily available from other sources. The Program Manager is required to provide sole source justification identifying the need for the particular services and why the selected Subcontractor is the only source available for the needed services. The justification should be documented and placed in the grant/contract file. Sole source selection is not justified simply by the fact that there has been ongoing collaboration between NTCD and the Subcontractor, but rather cost savings, timing constraints and expertise must be considered.

## PROCEDURE FOR SUBCONTRACTOR SELECTION (page 2)

Sole source procurement may be used only when one or more of the following circumstances apply:

1. The item is available only from a single source.
2. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation.
3. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity.
4. After solicitation of a number of sources, competition is determined inadequate.

For Federally funded grants, all selected Subcontractors will have their debarment status checked at [www.epls.gov](http://www.epls.gov). The epls.gov printout showing the subcontractor was not found in the epls.gov database of disbarred subcontractors shall be placed in the grant/contract file.

Any changes to a contract should be documented with a memo and placed in the grant/contract file.

All contracts require Board approval, and approval shall be documented in the corresponding Board minutes.

**Remaining budget  
for NTCD staff w/IDC  
and fringe  
through 6/30/16**

Summary

1	Total if all grants are awarded	<b>\$864,779</b>	If all grants stay current and NTCD receives all pending funding contracts
2	Pending contracts /awards	<b>\$460,290</b>	
3	Total w/o pending	<b>\$404,489</b>	This figure shows current secured funds with contracts - to compare, last year remaining budget = \$853,000 - however did not run for FY 2015 just remaining
4	Pending -Good chance of contract / award	<b>\$209,015</b>	Amounts with very good chance of contracts but no commitment currently. NDOT Burke Creek x-ing, NDEP Catchment Registration, NDOT outfall assistance - may be high guess of \$\$
5	Total - with Good chance of contract	<b>\$613,504</b>	Current projection for FY 2016 - This figure shows projection for funds if all contracts stay current and NTCD receives amount from line above (June invoices have not been subtracted yet - estimated with Option #3)
6	<b>Current projection for FY 2016</b>	<b>\$553,504</b>	Above number with funds subtracted for June. Monthly billing estimated at \$60,000 <b>*This cell shows projected funds for FY 2016</b> July 1, 2015 thru June 30, 2016
7	Estimated Current budget FY 2016	<b>\$725,000</b>	*This figure assumes current staffing situation needed for 12 months - FY 2016 through June 2016
8	Approximate difference	<b>-\$171,496</b>	This is the projected shortfall if several pending projects are received. With Current staffing
9	Funds needed for FY 2016 with option #3	<b>\$622,000</b>	Option #3 shows an estimated need of \$622,000 for FY 2016 (See attached - FY 2016 Projections)
10	Approximate difference	<b>-\$68,496</b>	This is the projected shortfall if (high % chance) pending projects are received. With staffing Option #3

**FY 2016 Projections**

**Percentage of Fulltime**

	<b>MK</b>	<b>MT</b>	<b>DO</b>	<b>JB</b>	<b>DF</b>	<b>MP</b>	<b>MG</b>	<b>Budget Needed Annually</b>	<b>ICR</b>	<b>Monthly</b>
1	50%	75%	0%	100%	100%	100%	100%	\$623,000	36.6%	\$51,917
2	75%	75%	0%	100%	100%	100%	100%	\$653,000	36.0%	\$54,417
3	75%	75%	0%	75%	100%	100%	100%	\$622,000	36.4%	\$51,833
4	75%	75%	0%	75%	75%	100%	100%	\$600,000	38.0%	\$50,000
5	75%	75%	75%	75%	75%	100%	100%	\$660,000	38.4%	\$55,000
6	75%	50%	75%	75%	75%	100%	100%	\$630,000	33.0%	\$52,500
7	75%	50%	75%	75%	75%	75%	100%	\$610,000	33.5%	\$50,833

Type of election / what process	Funding method	Timing	Contact / Lead	Needed Actions and Steps
2016 election				
Mail in elections				

Outreach methods / focused efforts	Funding method	Timing	Contact / Lead	Needed Actions and Steps
Articles				
Interviews				
Posters				
Flyers				
Banners				
Networking				
Pros & Cons Sheet Development				
Community outreach				

Senate Bill No. 476—Committee on Government Affairs

CHAPTER.....

AN ACT relating to local districts; making legislative declarations; requiring the imposition of a fee on parcels in a conservation district upon the approval of registered voters; authorizing the increase, decrease or elimination of the fee upon such approval; requiring that money collected from the fee be expended only for the purposes of the conservation district; authorizing the supervisors of a conservation district to serve ex officio as directors of a weed control district upon agreement with a board of county commissioners; providing a penalty; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

Under existing law, a conservation district may be organized as a political subdivision of the State, with various powers and duties regarding the conservation of natural resources within the district. (Chapter 548 of NRS)

In **section 2** of this bill, the Legislature declares that conservation districts may be recognized as having special expertise regarding local conditions, conservation of renewable natural resources and the coordination of local programs which makes the districts suited to serve as cooperating agencies for the purposes of the federal National Environmental Policy Act (42 U.S.C. §§ 4321 et seq.) and to provide local government coordination for the purposes of the Federal Land Policy and Management Act of 1976. (43 U.S.C. §§ 1701 et seq.)

**Section 4** of this bill requires a board of county commissioners to impose an annual fee, not to exceed \$25, on each parcel in a conservation district, if the imposition of the fee is approved at an election. Under **section 5** of this bill, a board of county commissioners must submit to the voters the question of whether to impose the fee upon receipt of a petition signed by either a majority of the supervisors of the conservation district or at least 10 percent of the registered voters of the conservation district. **Section 5.5** of this bill provides that the required election may be conducted by mail. Under **section 6** of this bill, the fee may not be increased, decreased or eliminated except according to the same procedures for imposing the fee. Under **section 4**, money collected from the imposition of the fee may be used only for the purposes of a conservation district prescribed in chapter 548 of NRS.

**Sections 8 and 9** of this bill add the Forest Service of the United States Department of Agriculture and the Bureau of Land Management and the Fish and Wildlife Service of the United States Department of the Interior to the definitions of "United States" and "agencies of the United States" for the purposes of provisions regarding cooperation between conservation districts and those agencies of the United States.

In **section 10** of this bill, the Legislature recognizes the importance of locally led efforts for the conservation of natural resources and pledges to strive to provide appropriations to conservation districts at levels comparable to the appropriations provided to similar districts in other western states.

Existing law authorizes the creation of weed control districts, which are governed by a board of directors appointed by the applicable board of county commissioners. (NRS 555.203, 555.207) **Section 15** of this bill authorizes a board



of county commissioners and the supervisors of a conservation district to enter into an agreement under which the supervisors of the conservation district serve, ex officio, as the directors of a weed control district that lies entirely within the conservation district. The supervisors must ensure that the money of the weed control district is expended only for the purposes of the statutory provisions relating to weed control districts.

EXPLANATION - Matter in *bolded italics* is new; matter between brackets [omitted-material] is material to be omitted.

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THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** Chapter 548 of NRS is hereby amended by adding thereto the provisions set forth as sections 2 to 7, inclusive, of this act.

**Sec. 2.** *It is hereby declared, as a matter of legislative determination, that conservation districts may be recognized as having special expertise regarding local conditions, conservation of renewable natural resources and the coordination of local programs which makes conservation districts uniquely suitable to serve as cooperating agencies for the purpose of the National Environmental Policy Act of 1969, 42 U.S.C. §§ 4321 et seq., and any other federal laws regarding land management, and to provide local government coordination for the purposes of the Federal Land Policy and Management Act of 1976, 43 U.S.C. §§ 1701 et seq., and any other federal laws regarding land management.*

**Sec. 3.** *As used in sections 3 to 7, inclusive, of this act, "parcel" has the meaning ascribed to it in NRS 361A.065.*

**Sec. 4. 1.** *Subject to the provisions of sections 5 and 5.5 of this act, and only after receiving the approval of a majority of the registered voters of the conservation district voting on the question at a primary, general or special election held pursuant to section 5 of this act or at an election conducted by mail pursuant to section 5.5 of this act:*

*(a) If a conservation district includes land lying in only one county, the board of county commissioners of the county shall impose, on behalf of the conservation district, an annual fee of not more than \$25 on each parcel in the conservation district; and*

*(b) If a conservation district includes land lying in more than one county, the boards of county commissioners of the respective counties shall impose, on behalf of the conservation district, an annual fee of not more than \$25 on each parcel in the conservation district.*



2. *A fee imposed pursuant to subsection 1 must be collected as are other fees and taxes imposed by the board of county commissioners are collected. A board of county commissioners that imposes the fee shall establish a separate fund in the county treasury for the receipt and expenditure of and accounting for the proceeds of the fee.*

3. *Money collected pursuant to this section may be used only for the purposes of this chapter.*

Sec. 5. 1. *A board of county commissioners shall submit to the voters a question of whether to impose a fee described in section 4 of this act upon receipt of a petition requesting the election and prescribing the amount of the proposed fee. The petition must be signed by a majority of the supervisors of the conservation district or not less than 10 percent of the registered voters of the conservation district. The board of county commissioners shall direct the county clerk of the county or the county clerk's designee to conduct an election on the question.*

2. *If a conservation district includes land lying in more than one county, the petition described in subsection 1 must be submitted to the board of county commissioners of each such county and each respective board of county commissioners shall submit the question to the registered voters of the conservation district who live in the county. Each respective board of county commissioners shall direct the county clerk of the county or the county clerk's designee to conduct an election on the question. The county clerks of the respective counties shall confer and delegate to the county clerk, or the county clerk's designee, of the county having the greatest number of qualified electors of the conservation district the duty of carrying out the provisions of this section and shall reimburse that county on a pro rata basis for their respective counties' shares of the expenses of conducting the election.*

3. *Notice of an election or elections on the question of whether to impose a fee described in section 4 of this act must be:*

(a) *Published at least once each week for 4 weeks before the date of the election in a newspaper of general circulation in the county or counties in which the election or elections are to be held; and*

(b) *Posted continuously on the Internet website of the county or counties beginning not less than 30 days before the date of the election.*





4. At the election, the ballot must contain the words "Shall a fee of not more than \$\_\_\_\_\_ per parcel be approved for the conservation district?" or words equivalent thereto.

5. If a majority of the registered voters of the conservation district voting on the question approve the imposition of the fee, the fee must be imposed beginning on July 1 of the year next following the election or elections.

Sec. 5.5. 1. In lieu of conducting the election required by section 4 of this act at a primary, general or special election pursuant to section 5 of this act, the board or boards of county commissioners, as applicable, may direct that the election be conducted by mail in accordance with this section. Except as otherwise provided in this section, the provisions of section 5 of this act govern an election conducted pursuant to this section.

2. If the election is conducted by mail:

(a) The board or boards of county commissioners, as applicable, shall establish the date by which marked mailing ballots must be mailed by voters to the county clerk or the county clerk's designee pursuant to paragraph (c). That date is the date of the election for the purposes of subsection 3 of section 5 of this act.

(b) On or after the first date of publication or posting, whichever occurs first, of the notice required by subsection 3 of section 5 of this act, but not later than 5 business days after that date, the county clerk or the county clerk's designee shall cause to be mailed to each registered voter in the conservation district:

(1) An official mailing ballot;

(2) A return envelope; and

(3) Instructions regarding the manner of marking and returning the ballot. The instructions must set forth the date established pursuant to paragraph (a) by which the ballot must be mailed by the voter to the county clerk or the county clerk's designee.

(c) Upon receipt of a mailing ballot, the registered voter must, in accordance with the instructions, mark and fold the ballot, deposit and seal the ballot in the return envelope, affix his or her signature on the back of the envelope and mail the envelope to the county clerk or the county clerk's designee. The ballot shall be deemed timely mailed if the envelope is postmarked not later than 3 business days after the date established pursuant to paragraph (a) by which the ballot must be mailed.

(d) At the close of polling, the county clerk or the county clerk's designee shall appoint three electors who are not



*supervisors of the conservation district to act, without pay, as judges and tellers to open the envelopes and count the votes.*

*3. If a majority of the electors of the conservation district voting on the question at an election conducted pursuant to this section approve the imposition of the fee, the fee must be imposed beginning on July 1 of the year next following the election.*

*Sec. 6. A fee imposed pursuant to sections 4, 5 and 5.5 of this act, as applicable, may not be increased, decreased or eliminated except according to the same procedures prescribed in sections 4, 5 and 5.5 of this act, as applicable, for imposing the fee.*

*Sec. 7. A board of county commissioners may appropriate money from the county general fund to a conservation district for the purpose of providing programs for renewable natural resources regardless of whether a fee is imposed pursuant to sections 4, 5 and 5.5 of this act, as applicable.*

*Sec. 8. NRS 548.020 is hereby amended to read as follows:*

*548.020 "Agencies of the United States" includes the United States of America, the ~~{Søi}~~ Natural Resources Conservation Service and the Forest Service of the United States Department of Agriculture, the Bureau of Land Management and the Fish and Wildlife Service of the United States Department of the Interior, and any other agency or instrumentality, corporate or otherwise, of the United States of America.*

*Sec. 9. NRS 548.090 is hereby amended to read as follows:*

*548.090 "United States" includes the United States of America, the ~~{Søi}~~ Natural Resources Conservation Service and the Forest Service of the United States Department of Agriculture, the Bureau of Land Management and the Fish and Wildlife Service of the United States Department of the Interior, and any other agency or instrumentality, corporate or otherwise, of the United States of America.*

*Sec. 10. NRS 548.105 is hereby amended to read as follows:*

*548.105 1. It is hereby declared, as a matter of legislative determination, that persons in local communities are best able to provide basic leadership and direction for the planning and accomplishment of the conservation and development of renewable natural resources through organization and operation of conservation districts.*

*2. Recognizing the importance of locally led efforts for the conservation of renewable natural resources, the Legislature will strive to provide appropriations to conservation districts at a level comparable to the appropriations provided to similar districts in other western states.*



**Sec. 11.** NRS 548.195 is hereby amended to read as follows:

548.195 1. After such hearing, if the Commission determines, upon the facts presented at such hearing and upon such other relevant facts and information as may be available, that there is need, in the interest of the public health, safety and welfare, for a conservation district to function in the territory considered at the hearing, the Commission shall make and record such determination, and shall determine the township or townships to be included in the district.

2. In making such determination, the Commission shall give due weight and consideration to:

- (a) The topography of the area considered and of the State.
- (b) The composition of soils therein.
- (c) The distribution of erosion.
- (d) The prevailing land use practices.
- (e) The desirability and necessity of including within the boundaries the particular lands under consideration and the benefits such lands may receive from being included within such boundaries.
- (f) The relation of the proposed area to existing watersheds and agricultural regions, and to other conservation districts already organized or proposed for organization under the provisions of this chapter.
- (g) Such other physical, geographical and economic factors as are relevant, having due regard to the legislative determinations set forth in NRS 548.095 to 548.110, inclusive ~~†~~, *and section 2 of this act.*

3. After consideration of the petition and of any other evidence of interest in the organization of a district, and of the relevant factors regarding the need for a district to function in the territory being considered, the Commission may make the determination of such need without holding a hearing.

**Sec. 12.** NRS 548.215 is hereby amended to read as follows:

548.215 1. The Commission shall publish the result of the referendum and shall thereafter consider and determine whether the operation of the district is administratively practicable and feasible.

2. If the Commission determines that the operation of such district is not administratively practicable and feasible, the Commission shall record such determination and deny the petition.

3. If the Commission determines that the operation of the district is administratively practicable and feasible, the Commission shall record such determination and shall proceed with the organization of the district in the manner provided in this chapter. The Commission shall not determine that the operation of the



proposed district is administratively practicable and feasible unless at least a majority of the votes cast in the referendum upon the creation of the district are cast in favor of the creation of such district.

4. In making such determination, the Commission shall give due regard and weight to:

(a) The attitudes of the occupiers of lands lying within the defined boundaries.

(b) The number of eligible registered voters who voted in the referendum.

(c) The proportion of the votes cast in such referendum in favor of the creation of the district to the total number of votes cast.

(d) The approximate wealth and income of the land occupiers of the proposed district.

(e) The probable expense of carrying on erosion-control operations within such district.

(f) Such other economic and social factors as may be relevant to such determination, having due regard to the legislative determinations set forth in NRS 548.095 to 548.110, inclusive ~~{ }~~, and section 2 of this act.

**Sec. 13.** NRS 548.430 is hereby amended to read as follows:

548.430 The regulations to be adopted by the Commission under the provisions of NRS 548.410 to 548.435, inclusive, may include:

1. Provisions requiring the carrying out of necessary engineering operations, including the construction of terraces, terrace outlets, check dikes, dams, ponds, ditches and other necessary structures.

2. Provisions requiring observance of particular methods of cultivation, including contour cultivating, contour furrowing, lister furrowing, sowing, planting, strip cropping, seeding, and planting of lands to water-conserving and erosion-preventing plants, trees and grasses, forestation, and reforestation.

3. Specifications of cropping programs and tillage practices to be observed.

4. Provisions requiring the retirement from cultivation of highly erosive areas or of areas on which erosion may not be adequately controlled if cultivation is carried on.

5. Provisions for such other means, measures, operations, and programs as may assist conservation of renewable natural resources and prevent or control soil erosion and sedimentation in the conservation district, having due regard to the legislative findings



set forth in NRS 548.095 to 548.110, inclusive [ ] , and section 2 of this act.

**Sec. 14.** NRS 548.535 is hereby amended to read as follows:

548.535 1. The Commission shall consider the information and facts presented in the petition and brought out in any public hearings that may be held and the result of the referendum if one is held, and shall thereafter determine whether the continued operation of the district is administratively practicable and feasible.

2. If the Commission determines that the continued operation of such district is administratively practicable and feasible, the Commission shall record such determination and deny the petition. The Commission shall not determine that the continued operation of the district is administratively practicable and feasible unless the number of petitioners comprises less than a majority of the registered voters in the district or unless at least a majority of the votes cast in the referendum were cast in favor of the continuance of such district.

3. If the Commission determines that the continued operation of the district is not administratively practicable and feasible, the Commission shall record such determination and shall certify such determination to the supervisors of the district.

4. In making such determination the Commission shall give due regard and weight to:

(a) The attitudes of the occupiers of lands lying within the district.

(b) The number of eligible registered voters who voted in the referendum.

(c) The proportion of petitioners to the total number of land occupiers in the district, and the proportion of the votes cast in favor of the discontinuance of the district to the total number of votes cast.

(d) The approximate wealth and income of the land occupiers of the district.

(e) The probable expense of carrying on erosion-control operations within such district.

(f) Such other economic and social factors as may be relevant to such determination, having due regard to the legislative findings as set forth in NRS 548.095 to 548.110, inclusive [ ] , and section 2 of this act.

**Sec. 15.** Chapter 555 of NRS is hereby amended by adding thereto a new section to read as follows:

*1. If the area included in a weed control district is entirely within the boundaries of one county and entirely within the boundaries of one conservation district organized pursuant to*



*chapter 548 of NRS, the board of county commissioners of the county and the supervisors of the conservation district may enter into an agreement for the supervisors of the conservation district to serve, ex officio, as the board of directors of the weed control district. If, as a result of a change in boundaries, the area included in a weed control district is no longer entirely within the boundaries of one county and entirely within the boundaries of one conservation district organized pursuant to chapter 548 of NRS, the supervisors of the conservation district may no longer serve, ex officio, as the board of directors of the weed control district, and the supervisors of the weed control district must be appointed pursuant to NRS 555.205.*

*2. An agreement entered into pursuant to subsection 1 may be terminated by mutual agreement of the board of county commissioners and the supervisors of the conservation district. If an agreement is terminated pursuant to this section, the board of directors of the weed control district must be appointed pursuant to NRS 555.205.*

*3. The supervisors of a conservation district serving ex officio as the board of directors of a weed control district pursuant to this section shall ensure that any money collected by the weed control district pursuant to an assessment levied pursuant to NRS 555.215, and any other money appropriated or granted to the weed control district from any source, is expended only for the purposes of this section and NRS 555.202 to 555.220, inclusive.*

**Sec. 16.** NRS 555.205 is hereby amended to read as follows:

**555.205** *Except as otherwise provided in section 15 of this act:*

1. The board of county commissioners of any county in which a weed control district has been created shall appoint a board of directors of the district composed of three or five persons who:

(a) Are landowners in the district, whether or not they signed the petition for its creation. For the purpose of this paragraph, if any corporation or partnership owns land in the district, a partner or a director, officer or beneficial owner of 10 percent or more of the stock of the corporation shall be deemed a landowner.

(b) Fairly represent the agricultural economy of the district.

2. If the district includes lands situated in more than one county, the board of county commissioners shall appoint at least one member of the board of directors from each county in which one-third or more of the lands are situated.

3. The initial appointments to the board of directors shall be for terms of 1, 2 and 3 years respectively. Each subsequent appointment



shall be for a term of 3 years. Any vacancy shall be filled by appointment for the unexpired term.

4. In addition to other causes provided by law, a vacancy is created on the board if any director:

- (a) Ceases to be a landowner in the district.
- (b) Is absent, unless excused, from three meetings of the board.

5. If, as a result of a change in the boundaries of the district, a county becomes entitled to a new member of the board of directors pursuant to subsection 2, the board of county commissioners shall make the new appointment upon the first expiration of the term of a current member thereafter.

**Sec. 17.** NRS 555.220 is hereby amended to read as follows:

555.220 Any person violating any of the provisions of NRS 555.202 to 555.210, inclusive, *and section 15 of this act*, or failing, refusing or neglecting to perform or observe any conditions or regulations prescribed by the State Quarantine Officer, in accordance with the provisions of NRS 555.202 to 555.210, inclusive, *and section 15 of this act* is guilty of a misdemeanor.

**Sec. 18.** This act becomes effective on July 1, 2015.



