



Po Box 915  
Zephyr Cove, Nevada 89448  
775-586-1610 x21

**NTCD Board Minutes**  
September 24, 2015  
The Parasol, Room 107  
948 Incline Way, Incline Village, NV  
10:00 AM Start Time

**Present:**

Supervisor G. Smith  
Supervisor McCarthy  
Supervisor Perlman-Whyman  
Supervisor D. Smith (via telephone)  
Supervisor Cook

**Staff/Others**

J. Brand, District Manager  
M. Thorpe, Administrator

**Absent:** Supervisor Sarnoff, Supervisor Penzel, and Supervisor Martin

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Pledge of Allegiance
4. Approval of the Agenda: Supervisor Cook moved to approve the Agenda, seconded by Supervisor Perlman-Whyman, motion carried unanimously.
5. Public Interests Comments: Supervisor Cook reported the Tahoe Citizens Committee is having a meeting September 29, at 5pm; this might be a chance to advertise the District in regards to the SB 476 vote. Supervisor Perlman-Whyman stated anything to advertise the District is a benefit.

## CONSENT CALENDAR

Supervisor McCarthy moved to approve the Consent Calendar (with item 7c pulled and moved to the Administrative calendar), seconded by Supervisor Cook, motion carried unanimously.

6. Agency Reports, Discussion/Possible Action
  - a. For Possible Action: NRCS report. No report provided.
  - b. For Possible Action: NACD report. No report provided.
  - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
  - d. For Possible Action: NvACD report. No report provided.
  - e. For Possible Action: Staff Report. No report provided.
  
7. Discussion/Possible Action (Business)
  - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for July 16, 2015.
  - b. For Possible Action: Approval of the NTCD financial reports for July 2015. As of 7/31/15, the District's Fund balance was \$120,202. This represents the District's available spendable resources, or assets less liabilities. July had a deficit of \$2,681. July's deficit was due to: unbillable time was one week above the average (summer vacations, and grant writing).
  - c. Moved to the Administrative calendar.

## ADMINISTRATIVE CALENDAR

### CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

**Item 7c)** For Possible Action: Approval of FY 2015 Final Financial Report and FY 2015 Annual Report submitted to Department of Conservation and Natural Resources Conservation District Program. The Annual Report might be a good tool for the upcoming SB476 vote. Supervisor Perlman-Whyman moved to approve the reports, seconded by Supervisor Cook, motion carried unanimously.

8. For Possible Action: Approval of the NTCD financial reports for August 2015. As of 8/31/15, the District's Fund balance was \$119,179. This represents the District's available spendable resources, or assets less liabilities. August had a deficit of \$1,645. August's deficit was due to: unbillable time was two weeks

above the average (summer vacations and grant writing); and a \$600 repair to the F-150 truck (replace mass airflow sensor). The deficit for the month would have been larger, if the District Manager had not reduced his hours by 25%. Year-to-date the District is financially negative at \$4,326. The District is still in good shape cash-flow wise. And when the summer vacations are finished, the District expects some positive months financially. There was some discussion regarding possible partnerships for the District. Supervisor McCarthy recommended prioritizing partnerships that most likely lead to a financial benefit for the District. Supervisor McCarthy moved to approve the financials, seconded by Supervisor Cook, motion carried unanimously.

9. For Possible Action: Annual Performance Review of District Manager Brand. Chair Smith presented comments and feedback that he received from the Supervisors. He summarized all the completed reviews into one review to be placed in District Manager Brand's personnel file. Based on the review, District Manager Brand would be eligible for a 6% raise but he is maxed out in his pay range. There was some discussion whether to give District Manager Brand a pay increase anyway, but it is currently not financially feasible. Supervisor Perlman-Whyman moved to approve the annual review, seconded by Supervisor McCarthy, motion carried unanimously.
10. For Possible Action: Update on Nevada Senate Bill No. 476 (An Act requiring the imposition of a fee on parcels in a conservation district upon approval of registered voters). A draft of a petition to be sent to Washoe and Douglas counties requesting a mail-in vote was presented. Supervisor McCarthy recommended asking the District's legal counsel if appointed Supervisors can sign the petition. Examples of pamphlets (promoting the District before a SB476 vote) were handed out and discussed. Supervisor Perlman-Whyman recommends a specific pamphlet for each end of the Lake, north and south.
11. Supervisor Comments: Supervisor Perlman-Whyman thanked the District Staff, Chair Smith, and District Manager Brand for their efforts on the important current issues. Supervisor McCarthy reported the Alert Tahoe System (installed by UNR), a system of cameras to detect wild fires, has been very successful. In the future, the system will include extreme weather monitoring. Supervisor D. Smith stated, ultimately, the District's boundary will have to be clear. And the District's focus should be on new funding. Supervisor Perlman-Whyman will attend the Southwest meetings in a couple weeks. Nevada is hosting the national meeting in Reno, January 31, 2016, through February 3, 2016. Everyone can register online.
12. Public Interest Comments: None.
13. Motion to Adjourn: Supervisor Perlman-Whyman moved to adjourn, seconded by Supervisor Cook, motion carried unanimously.