



PO Box 915
Zephyr Cove, Nevada 89448
775-586-1610 x21

NTCD Board Minutes
September 22, 2016
The Nevada Tahoe Conservation District
400 Dorla Court, Zephyr Cove, NV
10:00 AM start time

Present:

Supervisor G. Smith
Supervisor Cook
Supervisor Sarnoff (via telephone)
Supervisor Perlman-Whyman (via telephone)
Supervisor Martin (via telephone)
Supervisor McCarthy (via telephone)

Staff/Others

M. Kelly, District Manager
M. Thorpe, Administrator
L. Coe, NRCS

Absent: Supervisor Penzel and Supervisor Berkbigler

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Pledge of Allegiance
4. Approval of the Agenda: Supervisor Cook moved to approve the Agenda, seconded by Supervisor Smith, motion carried unanimously.
5. Public Interest Comments: None.

CONSENT CALENDAR

Supervisor Cook moved to approve the Consent Calendar with items 6a and 6b pulled for further discussion, seconded by Supervisor Martin, motion carried unanimously.

6. Agency Reports, Discussion/Possible Action
 - a. Moved to the Administrative calendar.
 - b. Moved to the Administrative calendar.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
 - d. For Possible Action: Nevada Association of Conservation Districts (NvACD) report. No report provided.

7. Discussion/Possible Action (Business)
 - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for August 18, 2016.
 - b. For Possible Action: Approval of the Board of Supervisors meeting minutes for September 15, 2016.
 - c. For Possible Action: Approval of FY2016 Final Financial Report and FY2016 Annual Report for submittal to the Department of Conservation and Natural Resources Conservation District Program.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 6a) For Possible Action: Natural Resources Conservation Service (NRCS) report. District Manager Kelly reported the contribution agreement with NRCS has been approved and signed. NRCS representatives will be attending the joint meeting with TRCD October 11. After the joint meeting, there will be a working luncheon to discuss forestry/fire suppression issues in the Tahoe basin. Supervisor Perlman-Whyman plans to attend the joint meeting.

Item 6b) For Possible Action: National Association of Conservation Districts (NACD) report. Supervisor Perlman-Whyman recently attended the Southwest meetings. An item of discussion was a task force for tree mortality. There was a tour of the Sacramento River byway. Salmon is a new crop in the byway. At the meeting, Supervisor Perlman-Whyman presented the District's Rosewood Creek Restoration project, which created tremendous interest.

8. For Possible Action: Approval of the NTCD financial reports for August 2016. As of 8/31/16, the District's Fund balance was \$111,268. This represents the District's available spendable resources, or assets less liabilities. August had a surplus of \$15,257. August's surplus was the result of receiving \$15,000 in general assistance from Douglas County. With the assistance, the surplus should have been approximately \$17,000; but August had a higher than average unbillable time (vacations). Currently the District is financially healthy, but funding/grants remains a concern. Year-to-date the District has a surplus of \$10,580. District Manager Kelly will be presenting at the Washoe County Commissioners meeting in early 2017, with hopes that Washoe County will provide the District with monetary general assistance. There was some discussion regarding the amount the District should request from Washoe County. Supervisor Perlman-Whyman recommends highlighting our "partnership" with Washoe County. Supervisor Martin moved to approve the financials, seconded by Supervisor Cook, motion carried unanimously.
9. For Possible Action: Approval of the contractor and agreement for the Zephyr Cove Water Quality Improvement Phase 1 project. This project has been split into two phases. Recently, there was an informal bid for Phase 1. The District received one bid (from Burdick Excavating). The funders of the project approved the bid received. Staff recommends approving Burdick Excavating, and the agreement, for Phase 1. Supervisor Cook moved to approve the contractor and agreement, seconded by Supervisor McCarthy, motion carried unanimously.
10. Supervisor Comments: Supervisor McCarthy thanked District Manager Kelly for the poster displayed at the Tahoe summit. Supervisor Sarnoff asked about the bike path issue on the Burke Creek project. District Manager Kelly stated the bike path issue has been resolved. Supervisor Martin thanked L. Coe for his, and NRCS's, support. Supervisors Martin and Sarnoff stated the importance of getting Administrator Thorpe back to full time. Supervisor Perlman-Whyman reported the NvACD's annual meeting is the week of November 14. The District's Board of Supervisors election will be November 1, 5:30pm, at the Parasol. Supervisors Martin, Cook, and Smith cannot attend the joint meeting with TRCD on October 11. Supervisor Smith stated the importance of the District's continued compliance with the Open meeting law and proper elections.
11. Public Interest Comments: None.
12. Motion to Adjourn: Supervisor Martin moved to adjourn, seconded by Supervisor Perlman-Whyman, motion carried unanimously.