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NTCD Board Minutes
September 19, 2013
The Douglas County Library, Board Room
233 Warrior Way, Zephyr Cove, NV
10:00 AM Start Time

Present:

Supervisor Smith
Supervisor Perlman-Whyman
Supervisor Sarnoff
Supervisor McCarthy
Supervisor Endicott
Supervisor D. Smith, Alternate for Supervisor Berkgigler

Staff/Others

D. Martin, District Manager
M. Thorpe, Administrator

Absent:

Supervisor Freeman and Supervisor Penzel

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Approval of the Agenda: Supervisor Sarnoff moved to approve the Agenda, seconded by Supervisor Endicott, motion carried unanimously.
4. Public Interests Comments: None.

CONSENT CALENDAR

Items 5b, 5d, 5e, 6a and 6d were pulled from the consent calendar for further discussion.

Supervisor Sarnoff moved to approve the Consent Calendar (items 5a, 5c, 6b, and 6c with all other items pulled), seconded by Supervisor McCarthy, motion carried unanimously.

5. Agency Reports, Discussion/Possible Action
 - a. For Possible Action: NRCS report.
 - b. Moved to Administrative calendar.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report.
 - d. Moved to Administrative calendar.
 - e. Moved to Administrative calendar.

6. Discussion/Possible Action (Business)
 - a. Moved to Administrative calendar.
 - b. For Possible Action: Approval of the Board of Supervisors meeting minutes for September 6, 2013.
 - c. For Possible Action: Approval of the NTCD financial reports for July 2013. As of 7/31/13, the District's Fund balance was \$104,825. This represents the District's available spendable resources, or assets less liabilities. July had a deficit of \$3,488. July's deficit was due to: 5.5 weeks of unbillable time (vacations, holiday, and grant writing), and a \$1,400 POOL/PACT invoice (Workers Comp Insurance).
 - d. Moved to Administrative calendar.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 5b) For Possible Action: NACD report. Supervisor Perlman-Whyman will attend the Southwest meetings in Durango, CO next week. The meeting will likely be very interactive, regarding issues similar to the Tahoe basins'.

Item 5d) For Possible Action: NvACD report. The annual meeting is November 5 & 6 in Elko. The annual meeting will create a panel for urban issues. Supervisor Perlman-Whyman recommends the District have a staff member attend the annual meeting specifically for the urban panel. District Manager Martin will attend the annual meeting Tuesday, November 5. Also, since the District is competing with other conservation districts for NDEP 319 funds, participating in the annual meeting could help the District's chances for 319 funding. District Manager Martin stated the District should consider aligning itself with Nevada NRCS instead of California NRCS. Supervisor McCarthy agrees the District might be better off aligning with Nevada NRCS. The Board will discuss this issue in more depth at a future Board meeting.

Item 5e) For Possible Action: Staff report. District Manager Martin recently met with NDOT regarding assisting NDOT with design and construction of stormwater improvements along Hwy 50. NDOT would like to use the same contractor that completed similar work on the non basin side of Hwy 50. This conflicts with the District's bidder selection process; therefore, the District's attorney is researching the legality of using a contractor without a bid process. There was some discussion regarding combining recreation facilities with stormwater infrastructures. The District recently submitted four applications for NDEP 319 funding, two are likely and two are probable.

Item 6a) For Possible Action: Approval of the Board of Supervisors meeting minutes for July 18, 2013. Supervisors Smith and Perlman-Whyman had some corrections to the July 18 minutes. Supervisor McCarthy moved to approve the July 18, 2013, minutes (with corrections), seconded by Supervisor Sarnoff, motion carried unanimously.

Item 6d) For Possible Action: Approval of the NTCD financial reports for August 2013. As of 8/31/13, the District's Fund balance was \$105,492. This represents the District's available spendable resources, or assets less liabilities. August had a surplus of \$656. Items of note for August: 4 weeks of unbillable time (vacations, and grant writing), and a \$1,500 expense/correction for an incorrect invoice to NDOT (we accidentally invoiced more than the grant). Administrator Thorpe stated the next few months will likely have deficits as the District receives invoices for the audit. The District is still projected to have a small surplus by fiscal year-end. Supervisor Endicott moved to approve the August 2013 financial reports, seconded by Supervisor Sarnoff, motion carried unanimously.

7. For Possible Action: Approval of FY 2013 Final Financial Report and FY 2013 Annual Report submitted to Department of Conservation and Natural Resources Conservation District Program. Supervisor Perlman-Whyman moved to approve the reports, seconded by Supervisor Endicott, motion carried unanimously.
8. For Possible Action: October meeting and possible cancellation. Supervisor Perlman-Whyman would like to have, at future Board meetings, presentations given by outside experts or professionals. Supervisor McCarthy would like to have, at a future Board meeting, a discussion regarding the change to Nevada NRCS. Supervisor Sarnoff stated if we cancel the October meeting, we should keep the next Board meeting, November 21, 2013, on the schedule. It was decided to cancel the October 17, 2013, Board meeting. Therefore, the next Board meeting will be November 21, 2013, at the Parasol.
9. Supervisor Comments: Supervisor Perlman-Whyman thanked District Manager Martin and Staff for the presentation of the Hybrid project during the SWCS tour. Supervisor McCarthy reported the next expert panel discussion meeting for ARkStorm is October 11. Supervisor Endicott reported the fire department has exhausted their fire defensible space rebate funds.
10. Public Interest Comments: None.
11. Motion to Adjourn: Supervisor Sarnoff moved to adjourn, seconded by Supervisor Endicott, motion carried unanimously.