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NTCD Board Minutes
September 18, 2014
The Parasol, Meiling Room
948 Incline Way, Incline Village, NV
10:00 AM Start Time

Present:

Supervisor G. Smith
Supervisor D. Smith (via telephone)
Supervisor McCarthy
Supervisor Endicott (via telephone)
Supervisor Sarnoff
Supervisor Freeman (via telephone 10:00 – 10:25am)

Staff/Others

D. Martin, District Manager
M. Thorpe, Administrator
W. Loftis, NRCS

Absent: Supervisor Perlman-Whyman and Supervisor Penzel

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Pledge of Allegiance
4. Approval of the Agenda: Supervisor Sarnoff moved to approve the Agenda with item 7 moved to after item 5, seconded by Supervisor McCarthy, motion carried unanimously.
5. Public Interests Comments: None.

Note: Item 7 was discussed at this time.

CONSENT CALENDAR

Items 6a, 6d, 6e, 7a, 7b, 7c, and 7d were pulled from the consent calendar for further discussion.

Supervisor McCarthy moved to approve the Consent Calendar (items 6b and 6c with all other items pulled), seconded by Supervisor Sarnoff, motion carried unanimously.

6. Agency Reports, Discussion/Possible Action
 - a. Moved to Administrative calendar.
 - b. For Possible Action: NACD report. No report provided.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
 - d. Moved to Administrative calendar.
 - e. Moved to Administrative calendar.

7. Discussion/Possible Action (Business)
 - a. Moved to Administrative calendar.
 - b. Moved to Administrative calendar.
 - c. Moved to Administrative calendar.
 - d. Moved to Administrative calendar.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 6a) For Possible Action: NRCS report. W. Loftis, NRCS, will be meeting with the new water supply/snow survey specialist in October. At the meeting, he will discuss the possibility of District Staff helping with snow survey. W. Loftis asked if the District, and TRCD, could help support the current SEZ issues. Also discussed ecological sites, and determining the vegetation community for a particular site. This would be helpful in determining what vegetation needs to be restored after a fire or flood event.

Item 6d) For Possible Action: NvACD report. Supervisor McCarthy and District Manager Martin were unable to attend the regional meeting in Fallon, but Supervisor Perlman-Whyman attended via telephone.

Item 6e) For Possible Action: Staff Report. District Manager Martin attended a TRCD Board meeting recently. TRCD would like to have a joint Board meeting; tentatively looking at a compatible date and location after January 1, 2015. District Manager Martin recently contacted The Tahoe Fund and discussed the possibility of The Tahoe Fund augmenting the District's efforts. Environmental Scientist Staggs resigned to accept a position at Douglas County. She will continue to work part-time for The District to help finish up some projects. NDEP is trying to change the parameters for home owner BMPs regarding TMDL compliance, potentially making some District projects non-TMDL compliant.

Supervisor Sarnoff moved to approve items 6a, 6d, and 6e, seconded by Supervisor Smith, motion carried unanimously.

Item 7a) For Possible Action: Approval of the Board of Supervisors meeting minutes for August 21, 2014. No changes needed.

Item 7b) For Possible Action: Approval of the NTCD financial reports for August 2014. As of 8/31/14, the District's Fund balance was \$129,373. This represents the District's available spendable resources, or assets less liabilities. August had a surplus of \$7,449. August's surplus was due to: the Administrator's reduced hours; unbillable time was slightly under the average of 3.5 weeks; and NDSL's administrative fee (3%) collected on a portion of the contractor expense for the Rosewood Creek project. Overall, August was a very good month. Year-to-date the District is financially positive at \$7,693. There was some discussion regarding accounts receivable.

Item 7c) For Possible Action: Approval of FY 2014 Final Financial Report and FY 2014 Annual Report submitted to Department of Conservation and Natural Resources Conservation District Program. Supervisors Smith and McCarthy both commented the Annual Report looks great.

Item 7d) For Possible Action: Approval for District Manager to work with the District's attorney on an Hourly Rate for Service Policy. Supervisor McCarthy recommended adding the wording "such as transportation, supplies, and equipment" after "direct expenses".

Supervisor Freeman moved to approve items 7a, 7b, 7c, and 7d, seconded by Supervisor Sarnoff, motion carried unanimously.

8. Supervisor Comments: Supervisor Sarnoff offered his home, as a location, for a Holiday meeting/party in December.
9. Public Interest Comments: District Manager Martin reported the election process starts early October. The election is scheduled for November 6 at 5pm.
10. Motion to Adjourn: Supervisor Sarnoff moved to adjourn, seconded by Supervisor McCarthy, motion carried unanimously.