



Po Box 915
Zephyr Cove, Nevada 89448
775-586-1610 x21

NTCD Board Minutes
August 21, 2014
The Douglas County Library, Board Room
233 Warrior Way, Zephyr Cove, NV
10:00 AM Start Time

Present:

Supervisor Smith
Supervisor Sarnoff
Supervisor McCarthy
Supervisor Freeman
Supervisor Endicott
Supervisor Penzel (via telephone)

Staff/Others

D. Martin, District Manager
M. Thorpe, Administrator
W. Loftis, NRCS
K. Boyd, TRCD
J. Brand, Program Manager

Absent:

Supervisor Perlman-Whyman and Supervisor Berkbigler

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Pledge of Allegiance
4. Approval of the Agenda: Supervisor Sarnoff moved to approve the Agenda, seconded by Supervisor Freeman, motion carried unanimously.
5. Public Interests Comments: None.

6. Informational Presentation: Tahoe Resource Conservation District Program Update. District Manager Kim Boyd, will be conducting an approximate 10 minute presentation on their programs, capabilities and possible teaming opportunities with NTCD. There will be time for questions and answers afterward. There are 98 RCDs in California. TRCD was formed in 1975. TRCD is grant funded, with some tax funds. TRCD has 17 full time employees, and 50 seasonal employees. There was discussion regarding a joint meeting with TRCD's board and NTCD's board December 9, 2014.

CONSENT CALENDAR

Items 7a, 7d, 7e, and 8d were pulled from the consent calendar for further discussion.

Supervisor McCarthy moved to approve the Consent Calendar (items 7b, 7c, 8a, 8b, and 8c with all other items pulled), seconded by Supervisor Freeman, motion carried unanimously.

7. Agency Reports, Discussion/Possible Action
 - a. Moved to Administrative calendar.
 - b. For Possible Action: NACD report. No report provided.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
 - d. Moved to Administrative calendar.
 - e. Moved to Administrative calendar.
8. Discussion/Possible Action (Business)
 - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for June 19, 2014.
 - b. For Possible Action: Approval of the Board of Supervisors meeting minutes for July 31, 2014.
 - c. For Possible Action: Approval of the NTCD financial reports for June 2014. As of 6/30/14, the District's Fund balance was \$121,680. This represents the District's available spendable resources, or assets less liabilities. June had a surplus of \$3,167. June's surplus was due to: revenue generated by the part time Staff Engineer, and the annual \$3,000 grant from Carson City. June's surplus was a nice surprise, because June was projected to be a deficit due to: an annual \$5,000 property and liability insurance invoice, and the \$3,500 settlement cost for the Glenbrook Creek dispute. The District ended the year (June 30, 2014) with a surplus of \$13,030.
 - d. Moved to Administrative calendar.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 7a) For Possible Action: NRCS report. W. Loftis of NRCS reported the area's snow survey person, Dan Greenlee, retired and has been replaced by Jeff Anderson. The snow survey program needs trained people to help do the measurements. The training is free, but does not include lodging. The training is scheduled for the first week of January 2015. The SEZ (Stream Environment Zone) definition is still not finalized.

Item 7d) For Possible Action: NvACD report. There is a regional meeting September 15 in Fallon. Supervisor McCarthy and District Manager Martin plan to attend the meeting.

Item 7e) For Possible Action: Staff report. Program Manager Brand presented a new grant from the Tahoe Truckee Community Foundation. The goal of the grant is to incentivize homeowners to want Tahoe Yellow Cress on their property via a safe harbor agreement. Environmental Scientist Staggs was recently promoted to an ES IV, based on her capabilities, education, and experience. The organizational chart was updated to reflect her promotion. Glenbrook recently experienced a 1000 year intensity rain event, and the Creek restoration survived the event successfully. From the same rain event, Supervisor Penzel reported there was substantial water damage to Douglas County residents in the valley. Construction started on the Rosewood Creek project, to divert the stream to the new stream channel. There will be a tour of this project at the next Board meeting.

Item 8d) For Possible Action: Approval of the NTCD financial reports for July 2014. As of 7/31/14, the District's Fund balance was \$121,109. This represents the District's available spendable resources, or assets less liabilities. July had a surplus of \$428. July's surplus was due to: revenue generated by the part time Staff Engineer, and the Administrator's reduction in sick and vacation time (100 hours). July had a slight surplus despite a high amount of unbillable time (6.5 weeks). Cash flow has been positive and not an issue. There is probably no need to sell the Ford F-150 truck. Supervisor Freeman moved to approve the July 2014 financials, seconded by Supervisor Endicott, motion carried unanimously.

9. For Possible Action: Review and Approval of Contractor (and agreement) for the Incline Village Green Streets project. Staff recommends Cruz Construction as contractor for the project. Cruz Construction was the lowest bidder and their bid packet was complete. Supervisor Endicott moved to approve Cruz Construction (and agreement), seconded by Supervisor Freeman, motion carried unanimously.
10. For Possible Action: Approval of interlocal agreement with Douglas County for the Burke Creek Hwy 50 Crossing & Realignment project, \$100,000. This is Douglas County's portion of the overall \$2,000,000 project. The land exchange between the private landowner and Douglas County was finalized. Supervisor McCarthy moved to approve the agreement, seconded by Supervisor Freeman, motion carried unanimously (Supervisor Penzel abstained).
11. Supervisor Comments: Supervisor McCarthy reported the Lake Tahoe Summit was successful. At the Summit there were post cards handed out titled "need speed" requesting answers to a survey regarding gaps in high-speed internet service in the Tahoe basin. Please answer this survey. Supervisor Smith reported Round Hill GID completed phase 2 of an eight phase road project.
12. Public Interest Comments: District Manager Martin reported there are new signs entering the Tahoe Basin on Spooner Summit and Kingsbury Grade.
13. Motion to Adjourn: Supervisor Freeman moved to adjourn, seconded by Supervisor Sarnoff, motion carried unanimously.