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**NTCD Board Minutes**  
August 18, 2016  
The Douglas County Library  
233 Warrior Way, Zephyr Cove, NV  
10:00 AM start time

**Present:**

Supervisor Smith  
Supervisor McCarthy  
Supervisor Cook  
Supervisor Penzel  
Supervisor Martin (via telephone)

**Staff/Others**

M. Kelly, District Manager  
M. Thorpe, Administrator  
L. Coe and Staff, NRCS

**Absent:** Supervisor Sarnoff, Supervisor Perlman-Whyman, and Supervisor Berkbigler

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Pledge of Allegiance
4. Approval of the Agenda: Supervisor Penzel moved to approve the Agenda (with item 12 to be discussed after item 7), seconded by Supervisor McCarthy, motion carried unanimously.
5. Public Interest Comments: None.

## CONSENT CALENDAR

Supervisor Penzel moved to approve the Consent Calendar, seconded by Supervisor McCarthy, motion carried unanimously.

6. Agency Reports, Discussion/Possible Action
  - a. For Possible Action: National Association of Conservation Districts (NACD) report. No report provided.
  - b. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
  - c. For Possible Action: Nevada Association of Conservation Districts (NvACD) report. No report provided.
7. Discussion/Possible Action (Business)
  - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for July 21, 2016.

## ADMINISTRATIVE CALENDAR

### CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

No items were pulled.

NOTE: Item 12 was discussed at this time

8. For Possible Action: Natural Resources Conservation Service (NRCS) report. Approval of a joint meeting with the Tahoe Resource Conservation District (TRCD) on October 11, 2016. And discussion/presentation on NRCS's fuels reduction and tree mortality programs. Supervisor McCarthy moved to approve the joint meeting with TRCD in lieu of the District's regular scheduled Board meeting in October, seconded by Supervisor Cook, motion carried unanimously. The presentation on fuels reduction and tree mortality occurred after item 11.
9. For Possible Action: Approval of cooperative agreement with the Natural Resources Conservation Service (NRCS) \$50,000; to develop a joint effort between the District and NRCS in coordinating technical and administrative service activities. Supervisor Martin moved to approve the agreement, seconded by Supervisor Cook, motion carried unanimously.

10. For Possible Action: Approval of the NTCD financial reports for July 2016. As of 7/31/16, the District's Fund balance was \$96,010. This represents the District's available spendable resources, or assets less liabilities. July had a deficit of \$4,676. July's deficit was caused by an annual property/liability insurance expense (\$5,000) and a quarterly POOL/PACT expense (\$1,850). If these items were annualized (including the annual audit expense), July was break even. During August, the District received \$15,000 in general assistance from Douglas County. Currently, the District is financially healthy, but future funding/grants remains a concern. Administrator Thorpe reported the cash balance is healthy. Supervisor McCarthy moved to approve the July 2016 financials, seconded by Supervisor Penzel, motion carried unanimously.

11. For Possible Action: Staff Report/Projects update. District Manager Kelly reported the Burke Creek project has started construction. A majority of the Zephyr Cove project may need to be completed next year. The Pittman Terrace project could start soon. Administrator Thorpe reported three Supervisors are up for re-election during the first week in November: Supervisor Perlman-Whyman, Supervisor Smith, and Supervisor McCarthy. There was some discussion regarding the location of this year's election.

Note: NRCS's presentation on fuels reduction and tree mortality occurred at this time.

12. For Possible Action: Approval of the modification to agreement with US Forest Service on the Burke Creek HWY 50 Crossing & Realignment project, additional funding of \$150,000. The additional funding is for unexpected design costs, utilities relocation, and easement negotiation. Supervisor McCarthy moved to approve the modification (with signature by District Manager Kelly), seconded by Supervisor Cook, motion carried unanimously.

13. Supervisor Comments: Supervisor Cook reported the Douglas County Commissioners (at their August 18th meeting) will discuss the possibility of a stormwater utility. This could be an opportunity for the District. Supervisor McCarthy reported the Tahoe Summit is August 31. And it is sold out. Supervisor Penzel stated the stormwater utility item/discussion at Douglas County's meeting is to approve a study to determine how to fund a stormwater utility.

14. Public Interest Comments: None.

15. Motion to Adjourn: Supervisor McCarthy moved to adjourn, seconded by Supervisor Cook, motion carried unanimously.