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NTCD Board Minutes

June 19, 2014

The Douglas County Library, Board Room
233 Warrior Way, Zephyr Cove, NV
10:00 AM Start Time

Present:

Supervisor Smith
Supervisor Perlman-Whyman
Supervisor McCarthy
Supervisor Freeman
Supervisor Endicott
Supervisor Penzel

Staff/Others

D. Martin, District Manager
M. Thorpe, Administrator
W. Loftis, NRCS
D. Haen, Part-time Staff
Engineer

Absent:

Supervisor Sarnoff and Supervisor Berkbigler

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Approval of the Agenda: Supervisor Penzel requested, for future Board meetings, an item be added to the Agenda, "Pledge of Allegiance". Supervisor Freeman moved to approve the Agenda, seconded by Supervisor Penzel, motion carried unanimously.
4. Public Interests Comments: None.

5. **Project Updates: Incline Village Green Streets and Cave Rock Projects.** District Manager Martin introduced new employee, David Haen, a part-time Staff Engineer. D. Haen has a P.E. in Nevada. These two projects are going to bid in the near future. Part-time Staff Engineer Haen gave a Power Point presentation on the Incline Village Green Streets project. The Rotary Club of Incline Village (the noon club) will provide some help with the project. NDOT will provide maintenance after the project is completed. There will be a sign, identifying the funders, the project, and the District, at each end of the project. Part-time Staff Engineer Haen handed out drawings for the Cave Rock Stormwater System Retrofit project. The Cave Rock project will start construction this year, but probably will not be completed until next year. Supervisor Penzel recommends memorializing the project somehow for future reference. Also, updates on a regular basis would be helpful.

CONSENT CALENDAR

Items 6a, 6b, and 7b were pulled from the consent calendar for further discussion.

Supervisor Perlman-Whyman moved to approve the Consent Calendar (items 6c, 6d, 6e, and 7a with all other items pulled), seconded by Supervisor Freeman, motion carried unanimously.

6. **Agency Reports, Discussion/Possible Action**
 - a. Moved to Administrative calendar.
 - b. Moved to Administrative calendar.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
 - d. For Possible Action: NvACD report. No report provided.
 - e. For Possible Action: Staff report. No report provided.
7. **Discussion/Possible Action (Business)**
 - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for May 15, 2014.
 - b. Moved to Administrative calendar.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 6a) For Possible Action: NRCS report. W. Loftis of NRCS has been participating in the BMP compliance working group. He has been working on scheduling a joint meeting with TRCD, NRCS, and the District. This year's Tahoe Summit is August 19th at Valhalla. The Tahoe Fund website will have updated information on the Summit. Supervisor McCarthy thanked Woody for his work on the successful SEZ (Stream Environment Zone) definition.

Item 6b) For Possible Action: NACD report. Supervisor Perlman-Whyman will be attending the Summer meeting, during late July, in Indianapolis. She handed out a concurrent resolution for support of conservation. It will be going to both the House and the Senate. The resolution acknowledges the important role of conservation. Please contact our representatives to support this resolution. Supervisor Perlman-Whyman has been working on e-library and the redesign of the NACD website.

Item 7b) For Possible Action: Approval of the NTCD financial reports for May 2014. As of 5/31/14, the District's Fund balance was \$118,493. This represents the District's available spendable resources, or assets less liabilities. May had a surplus of \$6,442. May's surplus was due to: less than three weeks of unbillable time (holiday, vacation, and sick time), and revenue generated by the part time Staff Engineer. Year to date the District has a surplus of \$9,843. June is projected to be a deficit due to: an annual \$5,000 property and liability insurance invoice, and significant vacation use by employees; however this will be partially offset by a general fund contribution by Carson City. At this time, the District should end the year (June 30, 2014) with a surplus. Administrator Thorpe reported the Indirect Cost Rate for FY2015 (effective July 1, 2014) was approved at 39.62%, currently the ICR rate is 37.5%. Accounts receivable is currently \$152,000, a decline of \$62,000 since the Board packets were mailed out.

Supervisor Penzel moved to approve items 6a, 6b, and 7b, seconded by Supervisor Endicott, motion carried unanimously.

8. For Possible Action: Update regarding the settlement with the Contractor on the Glenbrook Creek Restoration project. District Manager Martin handed out copies of the (final) settlement agreement. Each item of the agreement was reviewed. The \$16,000 settlement amount will be funded by the following: \$6,500 from NDSL, \$6,000 from GHOA, and \$3,500 from the District. The bid for the Cave Rock project was approved by the District's attorney. Supervisor McCarthy moved to approve the settlement agreement, seconded by Supervisor Freeman, motion carried unanimously.
9. For Possible Action: Approval of agreement with Nevada Division of Environmental Protection (NDEP) for BMP Retrofit Assistance and Integration with Jurisdictions project, \$100,000. This project is a continuation of the District's BMP program with an integration of TMDL. Supervisor Perlman-Whyman stated TRPA needs to acknowledge the District's efforts on BMPs. She noted TRPA's website, currently, does not acknowledge the District. Supervisor Freeman moved to approve the agreement, seconded by Supervisor Endicott, motion carried unanimously.
10. Supervisor Comments: Supervisor McCarthy reported the Lake Tahoe Restoration Act is probably dead. Even if it passed, there are no appropriations for it. All of the Nevada representatives are in support of the Act. Supervisor Perlman-Whyman thanked Environmental Scientist Olson for her article on Tahoe Yellow Cress in the Tahoe InDepth newsletter. There will be a memorial service for Guy Berge, Guy did a lot of helpful work for the District. Supervisor Freeman recently returned from a trip to Nepal and surrounding area; and observed very primitive erosion control methods.
11. Public Interest Comments: District Manager Martin reported recently there have been meetings regarding the lower Kingsbury area. As a result of these meetings: during construction of a new bike path near the Lakeside Casino, the infrastructure for future possible BMPs will be installed.
12. Motion to Adjourn: Supervisor Freeman moved to adjourn, seconded by Supervisor Endicott, motion carried unanimously.