



PO Box 915
Zephyr Cove, Nevada 89448
775-586-1610 x21

NTCD Board Minutes
May 19, 2016
The Parasol
948 Incline Way, Incline Village, NV
10:00 AM start time

Present:

Supervisor G. Smith
Supervisor McCarthy
Supervisor Cook
Supervisor Perlman-Whyman
Supervisor Martin
Supervisor Penzel (via telephone)

Staff/Others

M. Kelly, District Manager
M. Thorpe, Administrator
L. Coe, NRCS

Absent: Supervisor Sarnoff and Supervisor Berkbigler

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Pledge of Allegiance
4. Approval of the Agenda: Supervisor Martin moved to approve the Agenda (with item #13 removed), seconded by Supervisor Cook, motion carried unanimously.
5. Public Interest Comments: None.

CONSENT CALENDAR

Supervisor McCarthy moved to approve the Consent Calendar with items 6a and 6b pulled for further discussion, seconded by Supervisor Martin, motion carried unanimously.

6. Agency Reports, Discussion/Possible Action
 - a. Moved to the Administrative calendar.
 - b. Moved to the Administrative calendar.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
 - d. For Possible Action: Nevada Association of Conservation Districts (NvACD) report. No report provided.
7. Discussion/Possible Action (Business)
 - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for April 21, 2016.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 6a) For Possible Action: Natural Resources Conservation Service (NRCS) report. L. Coe of NRCS reported the proposal, item #10 on the agenda, is in the process. There is no deadline for the proposal. There is some interest having the District help the NRCS Forestry program with fuel load reduction and pine bark beetle damage projects. Supervisor Martin recommends meeting with John Pickett of the Tahoe Douglas Fire Protection District.

Item 6b) For Possible Action: National Association of Conservation Districts (NACD) report. Supervisor Perlman-Whyman reported NACD has granting for urban agriculture conservation (an example: urban gardens), and might be an opportunity for the District. The BLM is currently accepting comments regarding its Proposed Planning Rule. Conservation districts are encouraged to submit comments to help BLM make realistic rules. These planning rules could impact the Tahoe Basin.

8. For Possible Action: Approval of the NTCD financial reports for April 2016. As of 4/30/16, the District's Fund balance was \$97,372. This represents the District's available spendable resources, or assets less liabilities. April had a deficit of \$5,067. There was a \$4,000 salary and fringe benefit expense related to District Manager Brand's departure on April 7. A quarterly POOL/PACT expense of \$3,000; and Staff spent some general fund time moving/consolidating the office. Excluding these items, the month would have been a surplus of \$2,000. Year to date the District has a deficit of \$32,179. Fortunately, cash is not an issue. Administrator Thorpe reported the Indirect Cost Rate for FY2017, 40%, was recently approved by the Department of Interior. With all the recent reductions to the District's general fund expenses, the financial future of the District looks positive. Supervisor Perlman-Whyman recently met with Washoe County Commissioner Berkbigler. Commissioner Berkbigler stated Washoe County would rather fund the District with more project work vs. awarding the District with community assistance funding. Supervisor Perlman-Whyman reiterated to Commissioner Berkbigler the importance of community assistance funding in addition to the project funding. There was some discussion regarding the approach/presentation to Douglas and Washoe counties requesting additional community assistance funding. Supervisor Penzel recommended calculating the amount the District needs to operate effectively; and informing the counties of the District's great story of using public monies efficiently. Supervisor Martin moved to approve the April 2016 financials, seconded by Supervisor Perlman-Whyman, motion carried unanimously.

9. For Possible Action: Approval of agreements with the Nevada Department of Transportation (NDOT) and the Nevada Division of Environmental Protection (NDEP) for the Zephyr Cove Water Quality Improvement project. District Manager Kelly presented the project: the design and construction of a large basin on USFS land to treat NDOT runoff from HWY 50. This project is similar to other District projects; there is a pooling of multi agency funding. Supervisor Martin moved to approve the agreements conditional upon standard agreement language per jurisdiction, seconded by Supervisor McCarthy, motion carried unanimously.

10. For Possible Action: Approval of cooperative agreement with the Natural Resources Conservation Service (NRCS) \$50,000; to develop a joint effort between the District and NRCS in coordinating technical and administrative service activities. These activities, like attending meetings, usually fall under general fund expenses. Supervisor McCarthy moved to approve the continuation of the process and when the agreement is finalized submit the agreement for approval at a future Board meeting, seconded by Supervisor Perlman-Whyman, motion carried unanimously.

11. For Possible Action: Approval of Assurances for Nevada Division of State Lands (NDSL) for the Pittman Terrace Water Quality Improvement project. The District received a written commitment from NDOT for the maintenance of the project. Supervisor Cook moved to approve the assurances, seconded by Supervisor Martin, motion carried unanimously.
12. For Possible Action: Approval of agreement with the Nevada Division of State Lands (NDSL) for the Road Rapid Assessment Methodology (RAM) Field Protocol Improvements project. Total agreement is \$35,409 of which \$11,305 is for the District to complete and administer; and \$24,104 is for subcontract with 2nd Nature. Supervisor Cook moved to approve the agreement, seconded by Supervisor Perlman-Whyman, motion carried with Supervisor McCarthy abstaining.
13. This item was pulled/removed from the Agenda.
14. For Possible Action: Approval of agreement with the Nevada Department of Transportation (NDOT) for the Burke Creek HWY 50 Crossing & Realignment project. Total agreement is \$525,000, of which \$108,175 is for the District to complete and administer. Supervisor McCarthy moved to approve the agreement, seconded by Supervisor Cook, motion carried unanimously.
15. Supervisor Comments: Supervisor Penzel thanked Supervisor Martin for contacting Douglas County and Larry Werner. Supervisor Perlman-Whyman reported the NACD summer meeting is July 14 – 19 in Minneapolis, MN. The South West meetings are September 14 – 17 in Sacramento, CA. The NvACD annual meeting is November 15 – 17 in Las Vegas, NV. Supervisor Martin thanked District Manager Kelly for taking on the role of District Manager. Supervisor Cook thanked Supervisor Martin for communicating with Larry Werner of Douglas County.
16. Public Interest Comments: None.
17. Motion to Adjourn: Supervisor McCarthy moved to adjourn, seconded by Supervisor Cook, motion carried unanimously.