



PO Box 915
Zephyr Cove, Nevada 89448
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NTCD Board Minutes

April 11, 2017

The Tahoe Regional Planning Agency
128 Market Street, Stateline, NV
9:00 AM start time

Present:

Supervisor G. Smith
Supervisor Cook
Supervisor Martin
Supervisor Nelson (via telephone)
Supervisor Perlman-Whyman (via telephone)
Supervisor McCarthy

Staff/Others

M. Kelly, District Manager
M. Thorpe, Administrator
C. Waechter, Staff Engineer

Absent: Supervisor Sarnoff and Supervisor Berkbigler

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Pledge of Allegiance
4. Approval of the Agenda: Supervisor McCarthy moved to approve the Agenda, seconded by Supervisor Cook, motion carried unanimously.
5. Public Interest Comments (No Action): None.

CONSENT CALENDAR

Supervisor Martin moved to approve the Consent Calendar with item 6b pulled for further discussion, seconded by Supervisor Cook, motion carried unanimously.

6. Agency Reports, Discussion/Possible Action
 - a. For Possible Action: Natural Resources Conservation Service (NRCS) report. No report provided.
 - b. Moved to the Administrative calendar.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
 - d. For Possible Action: Nevada Association of Conservation Districts (NvACD) report. No report provided.

7. Discussion/Possible Action (Business)
 - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for February 16, 2017.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 6b) For Possible Action: National Association of Conservation Districts (NACD) report. Supervisor Perlman-Whyman recently went to Washington, D.C. with State Conservationist Ray Dodson and met with our representatives to discuss and support, the Tahoe basin's environmental issues. Supervisor Perlman-Whyman also met with the President's Association for NACD. And recently attended Nevada Day at the Nevada Legislature to introduce and highlight the conservation districts in Nevada. NvACD's annual meeting has been moved to Minden, November 6 - 8.

8. For Possible Action: Approval of the NTCD financial reports for February 2017. As of 2/28/17, the District's Fund balance was \$103,287. This represents the District's available spendable resources, or assets less liabilities. February had a surplus of \$1,901. February was a quiet month financially, no unusual expenses or revenues. Year-to-date the District has a surplus of \$2,647. Cash remains healthy, but did decline some during February and March. And FY2017 is still projected to end near the annual goal of break-even. Supervisor McCarthy moved to approve the financials, seconded by Supervisor Perlman-Whyman, motion carried unanimously.

9. For Possible Action: Approval of Contractor and agreement for Zephyr Cove Water Quality Improvement project, Phase 2. District Manager Kelly presented the project. Among three bidders, MKD Construction was the low bidder at \$394,102. MKD Construction has lots of experience working in the NDOT right of way. Supervisor McCarthy moved to approve the Contractor (MKD Construction) and agreement, seconded by Supervisor Martin, motion carried unanimously.
10. For Possible Action: Approval of annual review and possible merit increase for District Manager Kelly. A District performance evaluation form was used to discuss District Manager Kelly's review/performance. Supervisor Martin moved to approve a review rating of 5 (Exceeds Expectation) and delay a merit increase until the financial impact of a 4% or 6% increase is determined, seconded by Supervisor Cook, motion carried unanimously.
11. For Possible Action: Staff report. None.
12. Supervisor Comments: Supervisor McCarthy stated it will be helpful for the District to have a relationship with the Lake Tahoe West project. Supervisor Perlman-Whyman stated the issue of beach erosion will need action. Supervisor Smith reported there is lots of information regarding the herbicide use at Tahoe Keys, and will report his findings at the next meeting.
13. Public Interest Comments: None.
14. Motion to Adjourn: Supervisor McCarthy moved to adjourn, seconded by Supervisor Martin, motion carried unanimously.