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NTCD Board Minutes
February 16, 2017
The Douglas County Library
233 Warrior Way, Zephyr Cove, NV
10:00 AM start time

Present:

Supervisor G. Smith
Supervisor Cook
Supervisor Martin
Supervisor Nelson
Supervisor Sarnoff
Supervisor Perlman-Whyman (via telephone)
Supervisor McCarthy (via telephone)
Supervisor D. Smith (via telephone)

Staff/Others

M. Kelly, District Manager
M. Thorpe, Administrator
L. Coe, NRCS

Absent: None

1. Call to Order by Chair Smith.
2. Oath of Office for newly elected and appointed Supervisors. Supervisor D. Smith and Supervisor McCarthy were sworn in by Chair Smith.
3. Supervisor Roll Call: see above
4. Pledge of Allegiance
5. Approval of the Agenda: Supervisor Sarnoff moved to approve the Agenda, seconded by Supervisor McCarthy, motion carried unanimously.
6. Public Interest Comments: There was a short discussion regarding Lake Tahoe's increased water level.

CONSENT CALENDAR

Supervisor Martin moved to approve the Consent Calendar with items 7a, 7b and 7d pulled for further discussion, seconded by Supervisor Nelson, motion carried unanimously.

7. Agency Reports, Discussion/Possible Action
 - a. Moved to the Administrative calendar.
 - b. Moved to the Administrative calendar.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
 - d. Moved to the Administrative calendar.

8. Discussion/Possible Action (Business)
 - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for January 19, 2017.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 7a) For Possible Action: Natural Resources Conservation Service (NRCS) report. L. Coe of NRCS stated, due to floods and mud slides he could not attend the meeting in person.

Item 7b) For Possible Action: National Association of Conservation Districts (NACD) report. Supervisor Perlman-Whyman attended the national meeting in Denver at the end of January. There was a discussion regarding the aquatic invasive weeds issue at the Tahoe Keys. Supervisor Perlman-Whyman is the President of the President's Association for NACD. She encourages everyone to attend next year's annual meeting in Nashville.

Item 7d) For Possible Action: Nevada Association of Conservation Districts (NvACD) report. Supervisor Perlman-Whyman reported NvACD's annual meeting is in Virginia City next year.

Supervisor Sarnoff moved to approve items 7a, 7b and 7d, seconded by Supervisor Cook, motion carried unanimously

9. For Possible Action: Approval of the NTCDC financial reports for January 2017. As of 1/31/17, the District's Fund balance was \$98,151. This represents the District's available spendable resources, or assets less liabilities. January had a deficit of \$9,984. During January, the District had the following expenses: POOL/PACT workers' compensation \$2,704 (quarterly); QuickBooks payroll subscription \$565 (annual); GIS license \$520 (annual); uncollectible A/R write-off totally \$720; and above average unbillable time (vacations, two holidays, and grant writing) valued at \$7,000. Year-to-date the District has a deficit of \$2,489. Cash is healthy. And FY2017 is still projected to end close to the annual goal of break-even. Administrator Thorpe reported January's deficit of nearly \$10,000 was mainly caused by general fund activities by the District Manager. These activities were very important for obtaining possible new funding, but the deficit highlights the importance of limiting (when possible) the District Manager's general fund activities. The deficit also highlights the importance of reinstating general fund assistance from Washoe County. Supervisor Perlman-Whyman stated NACD might have urban issues funding for the District. Supervisor Martin moved to approve the financials, seconded by Supervisor Sarnoff, motion carried unanimously.

10. For Possible Action: Approval of agreement with Nevada Division of Environmental Protection (NDEP) for the Incline Village Green Infrastructure project, \$150k. District Manager Kelly briefly described the project. Supervisor D. Smith stated Washoe County is happy to support this project. Supervisor Martin moved to approve the agreement, seconded by Supervisor Perlman-Whyman, motion carried unanimously.

11. For Possible Action: Approval of agreement with Nevada Division of State Lands (NDSL) for the Incline Village Green Infrastructure project, \$157,500. Supervisor Nelson moved to approve the agreement, seconded by Supervisor Cook, motion carried unanimously.

12. For Possible Action: Approval of joint Board meeting with the Tahoe Resource Conservation District (TRCD) April 11, 2017, in lieu of the District's regular Board meeting scheduled for April 20, 2017. TRPA is a possible location. Supervisor Perlman-Whyman recommended inviting State Conservationists Ray Dotson and Carlos Suarez. The Lake Tahoe West project would be a good topic for the meeting. Supervisor Sarnoff moved to approve the joint meeting on April 11 at 10am, seconded by Supervisor Cook, motion carried unanimously.

13. For Possible Action: Staff report. Per NvACD's recommendation, District Manager Kelly sent a letter (listing the District's accomplishments) to local government representatives. The District recently applied to California Tahoe Conservancy (CTC) to get on their approved list. Supervisor McCarthy has been pushing CTC to do work with the District. District Manager Kelly gave a presentation that will be presented to the Washoe County Commissioners February 28. After the presentation, some recommendations were discussed. The goal of the presentation is to get assistance reinstated from the County. The assistance helps with general fund activities like writing grants, and is very important to the District.
14. Supervisor Comments: On the Lake Tahoe West project, Supervisor McCarthy listed NTC D Supervisor as an affiliation. Supervisor Perlman-Whyman is traveling to Washington, D.C. March 20 – 21 to conduct national business. Please contact her if there are any concerns or issues you want addressed to our representatives in D.C. Supervisors Sarnoff and Cook thanked District Manager Kelly for the excellent California Tahoe Conservancy (CTC) application and Washoe County presentation. Supervisor Martin recommended sending the NvACD letter (listing the District's accomplishments) to Lisa Krasner.
15. Public Interest Comments: District Manager Kelly reported Douglas County needs to clear the sidewalk along HWY 50 between Lakeside Casino and Edgewood; she has seen people walking on the highway at this location and it is a dangerous situation. Supervisor Perlman-Whyman reported Mill Creek in Incline Village has eroded the beach. Helping homeowners with restoring beaches might be possible work for the District this summer.
16. Motion to Adjourn: Supervisor Cook moved to adjourn, seconded by Supervisor Sarnoff, motion carried unanimously.