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NTCD Board Minutes
January 16, 2014
The Parasol, Meiling Room
948 Incline Way, Incline Village, NV
10:00 AM Start Time

Present:

Supervisor Smith
Supervisor Perlman-Whyman
Supervisor McCarthy
Supervisor Endicott
Supervisor Freeman
Supervisor Penzel
Supervisor D. Smith, Alternate for Supervisor Berkbigler (arrived 10:15am)

Staff/Others

D. Martin, District Manager
M. Thorpe, Administrator
R. Roy, SWCS (via telephone)
W. Loftis, NRCS

Absent: Supervisor Sarnoff

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Approval of the Agenda: Supervisor Endicott moved to approve the Agenda, seconded by Supervisor Penzel, motion carried unanimously.
4. Public Interests Comments: None.
5. For Possible Action: Review and Approval of Letter of Support for the Farm Bill. Rob Roy of SWCS is looking for support for a letter he composed, to send to Congress members, to urge support of the Farm Bill. Supervisor Perlman-Whyman stated NACD supports the Farm Bill as well, and thanked Rob for his efforts. Supervisor McCarthy stated the District's work is different from most conservation districts; therefore, the letter needs modification to include "efforts regarding environmental quality issues". Supervisor Freeman moved to approve (as modified) support for the Farm Bill letter, seconded by Supervisor Perlman-Whyman, motion carried unanimously.

CONSENT CALENDAR

Items 6a, 6b, and 6e were pulled from the consent calendar for further discussion.

Supervisor McCarthy moved to approve the Consent Calendar (items 6c, 6d, 7a, and 7b with all other items pulled), seconded by Supervisor Freeman, motion carried unanimously.

6. Agency Reports, Discussion/Possible Action
 - a. Moved to Administrative calendar.
 - b. Moved to Administrative calendar.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
 - d. For Possible Action: NvACD report. No report provided.
 - e. Moved to Administrative calendar.
7. Discussion/Possible Action (Business)
 - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for December 19, 2013.
 - b. For Possible Action: Summary of Staff responses to the Conservation District Evaluation Guide. See Board packet for support material.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 6a) For Possible Action: NRCS report. W. Loftis, NRCS, reported SNPLMA Round 11 projects were completed as of December 31, 2013. And SNPLMA Round 12 projects (only 2 left) will be completed by summer of 2014. There should be enough trained personnel to complete the snow surveys. Correcting/resolving the definition of SEZ (stream environment zone) is an important issue. SEZs are unique to the Tahoe basin. W. Loftis offered to give a presentation regarding the SEZ definition issue at a future meeting.

Item 6b) For Possible Action: NACD report. Supervisor Perlman-Whyman will be attending the national meetings February 2 – 5. The Pinion Juniper Treatment resolution, to adopt as policy, will be presented at this year's national meeting. Supervisor Perlman-Whyman is working with District Operations, which is working on the Conservation Delivery of the future: NACD's e library, training programs, and others.

Item 6e) For Possible Action: Staff Report. The District will be having a project utilization meeting January 21, 9am to 11am. Board members are welcome to attend the meeting. The District will provide 200 hours to Cal Trans for support of PLRM runs. Carson City has informed the District that they will continue their support this year. The District Manager will reduce his hours, to increase the general fund. And the District Manager does not plan to retire any time soon.

Supervisor Penzel moved to approve items 6a, 6b, and 6e, seconded by Supervisor Endicott, motion carried unanimously.

8. For Possible Action: Approval of Agreements with NDSL (Nevada Division of State Lands), NDEP (Nevada Division of Environmental Protection), and NDOT (Nevada Department of Transportation) for the Incline Village Green Streets project. The project was presented by District Manager Martin. The project will install low impact design rain gardens along state route 28, very similar to the Incline Village Hybrid project. Supervisor Freeman moved to approve the agreements, seconded by Supervisor Perlman-Whyman, motion carried unanimously.
9. For Possible Action: Update regarding the dispute with Contractor on the Glenbrook Creek Restoration project. District Manager Martin reported the Contractor wants to start binding arbitration. The District's attorney does not recommend, or agrees, with binding arbitration. Supervisor McCarthy recommends the Contractor communicate with the District's attorney going forward, instead of communicating with the District's District Manager. There will be an attorney/client advisory session January 23 at 4pm.
10. For Possible Action: Approval of the NTCD financial reports for December 2013. The December 2013 financials were handed out. Administrator Thorpe reported December was break even, thanks to receiving \$3,500 from the State CDP grant. December had 6.5 weeks of unbillable time (illness, vacation, and holiday). This amount is high. For the month of January 2014, the District received \$10,000 from Douglas County as a community assistance grant. Even though the District has received amounts from CDP and Douglas County recently, there is some concern about year-end (June 30). There is no need to take action yet, but we should/will monitor closely for the next few months. The District is thinking about selling its 2002 Ford F-150. It is worth approximately \$3,500 to \$5,000. The proceeds would go to the general fund. The FY 2015 Indirect rate was submitted for approval, to the Department of Interior, at 39.62%. Using current expenses and a full-time District Manager (currently the District Manager is part-time), the District's Indirect rate would be 49%. Ideally, the District needs more staff to lower the indirect rate. Supervisor Endicott moved to approve the December 2013 financial reports, seconded by Supervisor Freeman, motion carried unanimously.

11. Supervisor Comments: Supervisor D. Smith will continue to search for more ways to utilize the District to help Washoe County. Supervisor Perlman-Whyman will be attending the fly-in meeting for NACD on March 24, 2014. She asked for ideas for subject/concerns that she can bring with her to the fly-in meeting. Supervisor McCarthy is running the ARkStorm project, which is catastrophic flood planning. There have been six meetings to date. There is a table top exercise March 14, in Reno; everyone is welcome to attend. Supervisor McCarthy would like to present the findings of the ARkStorm project to the Board at a future meeting. Supervisor Smith thanked District Manager Martin for analyzing the Conservation District Evaluation Guide and submitting a summary.
12. Public Interest Comments: None.
13. Motion to Adjourn: Supervisor Penzel moved to adjourn, seconded by Supervisor Freeman, motion carried unanimously.