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NTCD Board Minutes
September 20, 2012
The Parasol, Trepp Room
948 Incline Way, Incline Village, NV
10:15 AM Start Time

Present:

Supervisor Smith
Supervisor Sarnoff
Supervisor Breternitz
Supervisor McCarthy (via telephone)
Supervisor Perlman-Whyman
Supervisor Freeman

Staff/Others

D. Martin, District Manager
M. Thorpe, Administrator
W. Loftis, NRCS
C. Taylor, NRCS

Absent:

Supervisor Endicott

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Approval of the Agenda: Supervisor Breternitz moved to approve the Agenda with item 8 removed and postponed until next Board meeting, seconded by Supervisor Perlman-Whyman, motion carried unanimously.
4. Public Interests Comments: Supervisor McCarthy supports item 6g.

CONSENT CALENDAR

Items 5a, 5d, 6d, and 6g were pulled from the consent calendar for further discussion.

Supervisor Breternitz moved to approve the Consent Calendar (items 5 and 6, with items 5a, 5d, 6d, and 6g pulled), seconded by Supervisor McCarthy, motion carried unanimously.

5. Agency Reports, Discussion/Possible Action
 - b. For Possible Action: NACD report.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report.
 - e. For Possible Action: Staff report.

6. Discussion/Possible Action (Business)
 - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for August 16, 2012.
 - b. For Possible Action: Approval of the Board of Supervisors meeting minutes for September 6, 2012.
 - c. For Possible Action: Approval of the Board of Supervisors meeting minutes for September 14, 2012
 - e. For Possible Action: Approval of Final Financial Report FY 2012 submitted to CDP. The Final, compared to the Draft, added some late arriving subcontractor invoices.
 - f. For Possible Action: Approval of Annual Report FY 2012 submitted to CDP.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 5a) For Possible Action: NRCS report. Woody Loftis of NRCS reported the soils assessment for Incline Village Stormwater EIP is completed and there might be credits for PLRM. The results of the first community survey for the Incline Village CWP were somewhat surprising; no one mentioned parking as an issue. The second survey will be distributed in September. NRCS is working with homeowners who have already installed their BMPs and is offering assistance to insure their BMPs are working properly.

Item 5d) For Possible Action: NvACD report: District Manager Martin will be presenting at the annual meeting October 22. He has room for two passengers if anyone is interested in carpooling.

Item 6d) For Possible Action: Approval of the NTCD financial reports for August 2012. As of 8/31/12, the District's Fund balance is \$136,542. This represents the District's available spendable resources, or assets less liabilities. August had a deficit of \$738. The manageable deficit was the result of a reduction in hours of Administrative staff, and only two equivalent weeks of non-billable time (vacations). Cash is not an issue for September, and October is looking favorable also. Note: July had some late invoicing changes that reduced its deficit to \$5,238 from \$8,048. September will probably be negative due to an \$8,000 audit invoice. Supervisor Sarnoff moved to approve the August 2012 financial reports, seconded by Supervisor Freeman, motion carried unanimously.

Item 6g) For Possible Action: Approval of new position "Senior Project Engineer". The current project engineer position has taken on a lot more responsibilities and is doing senior project engineer work. The current project engineer is the only employee qualified for the new position; the new position requires a licensed P.E. in Nevada. Supervisor Freeman moved to approve the position of Senior Project Engineer, seconded by Supervisor Sarnoff, motion carried unanimously.

7. For Possible Action: Creation of Board function to manage "Friends of the Garden". The demo gardens need volunteers to help maintain them, because there is a lack of funding for future maintenance. Supervisor Perlman-Whyman presented the history of the demo gardens. Forty people have shown interest in volunteering. Supervisor Perlman-Whyman thinks District staff should not be completely responsible for the maintenance of the gardens. Supervisor Perlman-Whyman proposes the Board create a "Friends of the Garden" Board function. Supervisor Sarnoff stated though this is important and worthwhile, he is concerned with making this a permanent/formal Board function. Supervisor Smith shares Supervisor Sarnoff's concern; it is a wonderful idea, but should be voluntary. Supervisor Breternitz stated future Board members might not be interested or passionate regarding the gardens. And coordinating volunteers is very difficult. Supervisor Perlman-Whyman stated "Friends of the Garden" could be for education and outreach. Supervisor Perlman-Whyman will give monthly updates on this concept.
8. Discussion on Strategic Planning, Implementation. This item was postponed until next Board meeting.
9. Supervisor Comments: Supervisor Perlman-Whyman will make sure everyone gets on the mailing list for the NACD Board Briefs. And commended Project Engineer Kelly for her work on the Rosewood Creek project.
10. Public Interest Comments: Supervisor Smith stated the next Board meeting is tentatively scheduled for November 8, because of the election of Supervisors. And October and November's regular meeting dates will probably be cancelled.
11. Motion to Adjourn: Supervisor Perlman-Whyman moved to adjourn, seconded by Supervisor Freeman, motion carried unanimously.