



PO Box 915
Zephyr Cove, Nevada 89448
775-586-1610 x21

NTCD Board Minutes
May 18, 2017, 10:00 AM
The Parasol
948 Incline Way
Incline Village, Nevada

Present:

Supervisor G. Smith
Supervisor Cook (via telephone 10:30 - 11)
Supervisor Martin
Supervisor Nelson
Supervisor Perlman-Whyman
Supervisor McCarthy (via telephone)

Staff/Others

M. Kelly, District Manager
M. Thorpe, Administrator
D. Olson, Asst. District Mgr
L. Coe, NRCS

Absent: Supervisor Sarnoff and Supervisor Berkbigler

1. Call to Order by Chair Smith.
2. Supervisor Roll Call: see above
3. Pledge of Allegiance
4. Approval of the Agenda: Supervisor Nelson moved to approve the Agenda, seconded by Supervisor Martin, motion carried unanimously.
5. Public Interest Comments (No Action): None.
6. For Possible Action: Approval of District Manager's Annual Merit Increase
Impact analysis of 4% and 6% merit increases to general fund and grant expenditures. Adm. Thorpe presented the analysis, which showed minimal impact to the general fund and an annual cost to the grants of \$4814 for a 4% increase and \$7221 for a 6% increase. It was noted this was Merit based not COLA based, and the salary is in line with other agencies. Per DM Kelly's review, the 6% increase was deemed warranted. Supervisor Martin moved to approve a merit increase of 6%, seconded by Supervisor Perlman-Whyman, motion carried unanimously. Supervisor Martin moved to make the merit increase effective June 1st 2017, seconded by Supervisor Nelson, motion carried unanimously.

7. For Possible Action: Approval of Collection Agreement with US Forest Service (USFS) for Burke Creek Restoration Project, \$45,180
DM Kelly presented the project/agreement and there was some discussion on the funding of this project. Supervisor Nelson moved to approve the collection agreement, seconded by Supervisor Perlman-Whyman, motion carried unanimously.

CONSENT CALENDAR

Supervisor Martin moved to approve the Consent Calendar with item 8a and 8b pulled for further discussion, seconded by Supervisor Nelson, motion carried unanimously.

8. Agency Reports, Discussion/Possible Action
 - a. Moved to the Administrative calendar.
 - b. Moved to the Administrative calendar.
 - c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. No report provided.
 - d. For Possible Action: Nevada Association of Conservation Districts (NvACD) report. No report provided.
9. Discussion/Possible Action (Business)
 - a. For Possible Action: Approval of the Board of Supervisors meeting minutes for April 11, 2017.
 - b. For Possible Action: Approval of Proposed Budget FY 2018 and Annual Work Plan FY 2018 for submittal to the Department of Conservation and Natural Resources Conservation District Program
Work Plan will be distributed at meeting.
 - c. For Possible Action: Approval of the NTCD financial reports for March 2017.
As of 3/31/17, the District's Fund balance was \$109,575. This represents the District's available spendable resources, or assets less liabilities. March had a surplus of \$6,146. March's surplus was due to minimal General Fund activity by the District Manager. This is in stark contrast to January 2017, which had a \$10,000 deficit because of the District Manager's General Fund activity. Year-to-date the District has a surplus of \$8934.

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

Item 8a) For Possible Action: Natural Resources Conservation Service (NRCS) report. L. Coe discussed the use of beaver analog dams which are similar to the District's use of willow debris structures and that the 2 agencies should share their findings. There was discussion between District Manager Kelly and L. Coe to tour each other's project areas.

Item 8b) For Possible Action: National Association of Conservation Districts (NACD) report. Supervisor Perlman-Whyman said Agriculture Secretary Perdue is reorganizing the USDA and is housing NRCS under Farm Production and Conservation. This may have potential impact on the District. She also stated that she will be going to the summer NACD meetings in Iowa.

10. For Possible Action: Approval of the NTCD financial reports for April 2017.
As of 4/30/17, the District's Fund balance was \$108,268. This represents the District's available spendable resources, or assets less liabilities. April had a deficit of \$1,307. April included a Pact/POOL quarterly payment which is what caused the deficit. Year-to-date the District has a surplus of \$7,627. Cash is of slight concern due to outstanding NDOT invoices. FY2017 is still projected to end near the annual goal of break-even. There was some discussion on improving NDOT's payment efficiency. Supervisor Martin moved to approve the financials, seconded by Supervisor Nelson, motion carried unanimously.
11. For Possible Action: Approval of Proposal of Tahoe Community Gardens Grant through the National Association of Conservation Districts Urban Agriculture Conservation Initiative, \$19,868
Presented by D. Olson. This grant would provide funding for coordination of the urban agriculture movement in South Tahoe and install a greenhouse at the Tahoe Family Resource Center. The Board stated that this proposal would provide good public awareness and bi-state cooperation and are excited about this opportunity. Martin moved to approve the proposal and acknowledged there is no conflicts of interest, seconded by Supervisor Nelson, motion carried unanimously.
12. For Possible Action: Staff report.
District Manager Kelly discussed current projects. One item of note is Burke Creek project was damaged by a snow removal company. Douglas County and NTCD are working to have the repairs completed or compensated for.
13. Supervisor Comments:
Supervisor McCarthy thanked District Manager Kelly and D. Olson regarding the NACD proposal and mentioned potential helpful contacts.
Supervisor Martin reported LTFAC had its last meeting. The current charter has expired. Discussed the possibility of renewal.
Supervisor Perlman-Whyman plans to attend the NACD summer meetings in July.
Supervisor Smith discussed the possibility of herbicide use in Lake Tahoe. He has been attending local meetings regarding this issue and the Round Hill GID Board voted to send a letter to Lahontan Regional Water Quality Control Board stating that they object to the herbicide use until all other means of eradication have been exhausted.
14. Public Interest Comments: None.
15. Motion to Adjourn: Supervisor Martin moved to adjourn, seconded by Supervisor Perlman-Whyman, motion carried unanimously.