



**PO Box 915  
Zephyr Cove, NV 89448  
775-586-1610 ext 21**

### **BOARD MEETING AGENDA**

**December 20, 2012**

**10:00 AM (estimated duration 2 hours)**

**Tahoe Douglas Fire District, Fire Station #3  
Training Room  
193 Elks Point Road  
Round Hill, Nevada**

#### **Agenda Items**

- 1. Call to Order**
- 2. Oath of Office for Newly Appointed Supervisor representing Douglas County**
- 3. Supervisor Roll Call**
- 4. Approval of the Agenda:** This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at anytime.
- 5. Public Interest Comments (No Action)**

**Posted:** Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting.

## CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar.

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|---|---------------|
| <b>6. Agency Reports, Discussion/Possible Action</b>  |               |
| a. For Possible Action: NRCS report   |               |
| b. For Possible Action: NACD report   |               |
| c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report   |               |
| d. For Possible Action: NvACD report  |               |
| e. For Possible Action: Staff report  |               |
| <br>  |               |
| <b>7. Discussion/Possible Action (Business)</b>   |               |
| a. For Possible Action: Approval of the Board of Supervisors meeting minutes for November 8, 2012   | 1 - 3         |
| b. For Possible Action: Approval of the Board of Supervisors Meeting minutes for December 4, 2012   | 4 - 5         |
| c. For Possible Action: Approval of the NTCD financial reports for October 2012. As of 10/31/12, the District's Fund balance was \$121,659. This represents the District's available spendable resources, or assets less liabilities. October had a deficit of \$4,328, due to 3 equivalent weeks of non-billable time (vacation days, and a holiday). We received \$2,500 from the Conservation District Program, but had two \$4,000 invoices for the audit and the quarterly Workers comp payment. | 6 - 10        |

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- d. **For Possible Action: Approval of the NTCD financial reports for November 2012. As of 11/30/12, the District's Fund balance was \$119,769. This represents the District's available spendable resources, or assets less liabilities. November had a deficit of \$9,880, due to 7.5 equivalent weeks of non-billable time (vacation days, three holidays, and an employee injury outside of work). Year to date the deficit is \$19,200. The District hired a part-time temporary employee to help with the decreased revenue/time due to the employee injury (outside of work). Cash was not an issue for November, and cash for December is looking favorable. December's deficit is projected to be approximately \$8,000; therefore, cash is projected to be an issue for January and February.** 11 - 16

### ADMINISTRATIVE CALENDAR

#### CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Item(s) pulled from the Consent Calendar will be heard at this time.

8. **For Possible Action: Discussion of possible cost reductions**
9. **Informational, No Action Required: Presentation Video on Rosewood Creek Restoration (15 minutes).**
10. **For Possible Action: Discussion/Approval of Reorganizational Chart**
11. **Supervisor's Comments**
12. **Public Interest Comments**
13. **Motion to Adjourn**

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