



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 ext 21

BOARD MEETING AGENDA

November 8, 2012

3:30 PM (estimated duration 3 hours)

**The Parasol Building
Meiling Room
948 Incline Way
Incline Village, Nevada**

Agenda Items

- 1. Call to Order**
- 2. Supervisor Roll Call**
- 3. Approval of the Agenda:** This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at anytime.
- 4. Public Interest Comments (No Action)**
- 5. Discussion/Possible Action (Annual Audit)**
 - a. For Possible Action: Approval of FY 2012 Annual Audit**
 - b. For Possible Action: Approval of Kohn Colodny as auditor for FY 2013**

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting.

CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar.

- | | <u>Page #</u> |
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| 6. Agency Reports, Discussion/Possible Action | |
| a. For Possible Action: NRCS report | 1 |
| b. For Possible Action: NACD report. | |
| c. For Possible Action: Department of Conservation and
Natural Resources Conservation District Program report. | |
| d. For Possible Action: NvACD report | |
| e. For Possible Action: Staff report. | |
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| 7. Discussion/Possible Action (Business) | |
| a. For Possible Action: Approval of the Board of Supervisors
meeting minutes for September 20, 2012. | 2 - 5 |
| b. For Possible Action: Approval of the NTCD financial reports
for September 2012. As of 9/30/12, the District's Fund balance
is \$137,004. This represents the District's available spendable
resources, or assets less liabilities. September had a surplus of
\$369, even though there was an \$8,000 invoice for the audit. The
surplus was the result of: a reduction in hours of Administrative
staff; only one equivalent week of non-billable time (vacations,
grant writing, sick time, and holidays); an \$1,800 credit for health
insurance; and Indirect revenue (\$4,500) on the construction of
Rosewood Creek. Cash was not an issue for October, and
November is looking favorable also. October is projected to be a
deficit of approximately \$1,000; and November is projected to be
a deficit of approximately \$9,400, due to three holidays and an
employee injury (outside of work). | 6 - 11 |

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ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Item(s) pulled from the Consent Calendar will be heard at this time.

	<u>Page #</u>
8. Discussion on Strategic Planning, Implementation.	12 - 13
9. Status and recommendations regarding local government appointments to the NTCD Board for the term starting January 2013	
10. Supervisor's Comments	
11. Public Interest Comments	
12. Motion to Adjourn	
Note: NTCD election starts at 5:30pm	14 - 15

Election Process (Start time 5:30pm)

- a. Overview presentation of District's services and accomplishments. (5:30pm – 5:45pm)
- b. Chair appointment of three electors present to act, without pay, as judges and tellers to count the votes at the conclusion of the voting. (5:45pm)
- c. Open nominations, verbally from the floor, for three (3) District Supervisor positions. (immediately following item b.)
- d. Closure of nominations. (immediately following item c.)
- e. Preparation of ballots. (5:45pm – 6:00pm)
- f. Candidate opportunity to briefly give a statement on their interest and experience. (Time limit 5 minutes per candidate) (immediately following item d.)
- g. Voting. (6:00pm – 6:15pm)
- h. Collection and counting of ballots. (6:15pm – 6:30pm)
- i. Chair announces the voting results. (6:30pm)

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