



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 ext 21

BOARD MEETING AGENDA

September 20, 2012

10:00 AM (estimated duration 2hours)

**The Parasol Building
Trepp Room
948 Incline Way
Incline Village, Nevada**

Agenda Items

- 1. Call to Order**
- 2. Supervisor Roll Call**
- 3. Approval of the Agenda:** This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at anytime.
- 4. Public Interest Comments (No Action)**

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting.

CONSENT CALENDAR

The consent calendar consists of items 5 and 6 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar.

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5. Agency Reports, Discussion/Possible Action	
a. For Possible Action: NRCS report	1
b. For Possible Action: NACD report.	
c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report.	2 - 11
d. For Possible Action: NvACD report	
e. For Possible Action: Staff report.	
6. Discussion/Possible Action (Business)	
a. For Possible Action: Approval of the Board of Supervisors meeting minutes for August 16, 2012.	12 - 15
b. For Possible Action: Approval of the Board of Supervisors meeting minutes for September 6, 2012.	16 - 17
c. For Possible Action: Approval of the Board of Supervisors meeting minutes for September 14, 2012	18 - 20
d. For Possible Action: Approval of the NTCDD financial reports for August 2012. As of 8/31/12, the District's Fund balance is \$136,542. This represents the District's available spendable resources, or assets less liabilities. August had a deficit of \$738. The manageable deficit was the result of a reduction in hours of Administrative staff, and only two equivalent weeks of non-billable time (vacations). Cash is not an issue for September, and October is looking favorable also. Note: July had some late invoicing changes that reduced its deficit to \$5,238 from \$8,048.	21 - 26
e. For Possible Action: Approval of Final Financial Report FY 2012 submitted to CDP. The Final, compared to the Draft, added some late arriving subcontractor invoices.	27 - 34
f. For Possible Action: Approval of Annual Report FY2012 Submitted to CDP.	35 - 54
g. For Possible Action: Approval of new position "Senior Project Engineer"	55 - 58

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

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ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Item(s) pulled from the Consent Calendar will be heard at this time.

7. **For Possible Action: Creation of Board function to manage “Friends of the Garden”.**
8. **Discussion on Strategic Planning, Implementation.**
9. **Supervisor’s Comments**
10. **Public Interest Comments**
11. **Motion to Adjourn**

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