



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 ext 21

BOARD MEETING AGENDA

September 19, 2013

10:00 AM (estimated duration 2 hours)

The Douglas County Library
Lake Tahoe Branch
Board Room
233 Warrior Way
Zephyr Cove, Nevada

Agenda Items

1. **Call to Order**
2. **Supervisor Roll Call**
3. **Approval of the Agenda:** This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at anytime.
4. **Public Interest Comments (No Action)**

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Mark Thorpe at PO Box 915, Zephyr Cove, NV 89448; or email mthorpe@ntcd.org; or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

CONSENT CALENDAR

The consent calendar consists of items 5 and 6 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar.

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5. Agency Reports, Discussion/Possible Action	
a. For Possible Action: NRCS report	1 - 4
b. For Possible Action: NACD report.	
c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report.	
d. For Possible Action: NvACD report.	
e. For Possible Action: Staff report.	
6. Discussion/Possible Action (Business)	
a. For Possible Action: Approval of the Board of Supervisors meeting minutes for July 18, 2013.	5 - 8
b. For Possible Action: Approval of the Board of Supervisors meeting minutes for September 6, 2013.	9 - 10
c. For Possible Action: Approval of the NTCDD financial reports for July 2013. As of 7/31/13, the District's Fund balance was \$104,825. This represents the District's available spendable resources, or assets less liabilities. July had a deficit of \$3,488. July's deficit was due to: 5.5 weeks of unbillable time (vacations, holiday, and grant writing), and a \$1,400 POOL/PACT invoice (Workers Comp Insurance).	11 - 15
d. For Possible Action: Approval of the NTCDD financial reports for August 2013. As of 8/31/13, the District's Fund balance was \$105,492. This represents the District's available spendable resources, or assets less liabilities. August had a surplus of \$656. Items of note for August: 4 weeks of unbillable time (vacations, and grant writing), and a \$1,500 expense/correction for an incorrect invoice to NDOT (we accidentally invoiced more than the grant).	16 - 21

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ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Item(s) pulled from the Consent Calendar will be heard at this time.

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7. For Possible Action: Approval of FY 2013 Final Financial Report and FY 2013 Annual Report submitted to Department of Conservation and Natural Resources Conservation District Program	22 - 45
8. For Possible Action: October meeting and possible cancellation	
9. Supervisor's Comments	
10. Public Interest Comments	
11. Motion to Adjourn	

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