



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 ext 21

BOARD MEETING AGENDA

April 17, 2014

10:00 AM
(estimated duration 2 hours)

Douglas County Library
Tahoe Branch
233 Warrior Way
Zephyr Cove, Nevada
Call in information: 712-432-0360, code 341249#

Agenda Items

Page

1. Call to Order
2. Supervisor Roll Call
3. **Approval of the Agenda:** This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at anytime.
4. Public Interest Comments (No Action)
5. **For Possible Action: Review and Approval of new Personnel Policies.**
 - a. **NTCD receives HR and Risk Management support through POOL/PACT, a Nevada Inter-local support agency for local government. POOL/PACT worked with NTCD's administrative staff to update all employee policies to reflect current legal and technical aspects of personnel human resources. See handout** 1 - 5

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Mark Thorpe at PO Box 915, Zephyr Cove, NV 89448; or email mthorpe@ntcd.org; or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar.

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| 6. Agency Reports, Discussion/Possible Action | |
| a. For Possible Action: NRCS report | |
| b. For Possible Action: NACD report. | |
| c. For Possible Action: Department of Conservation and Natural Resources Conservation District Program report. | |
| d. For Possible Action: NvACD report. | |
| e. For Possible Action: Staff report. | |
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| 7. Discussion/Possible Action (Business) | |
| a. For Possible Action: Approval of the Board of Supervisors meeting minutes for January 16, 2014. | 6 - 9 |
| b. For Possible Action: Approval of the NTCD financial reports for January 2014. As of 1/31/14, the District's Fund balance was \$96,518. This represents the District's available spendable resources, or assets less liabilities. January had a surplus of \$8,336. January's surplus was due to: receipt of \$10,000 from Douglas County as a community assistance grant, and a donation of vacation time from the District Manager. | 10 - 14 |
| c. For Possible Action: Approval of the NTCD financial reports for February 2014. As of 2/28/14, the District's Fund balance was \$97,312. This represents the District's available spendable resources, or assets less liabilities. February had a surplus of \$2,196. February was an "ideal" month, no extraordinary expenses or revenues. Year to date the District has a deficit of \$9,935. If the next four months are "ideal", the District will end the year with a small/manageable deficit. | 15 - 19 |

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- d. **For Possible Action: Approval of the NTCD financial reports for March 2014. As of 3/31/14, the District's Fund balance was \$109,470. This represents the District's available spendable resources, or assets less liabilities. March had a surplus of \$10,498. March's surplus was due to: only two weeks of unbillable time, the District Manager reduced his salary to 40 hours per month, the District added a part time Staff Engineer, operational expenses were kept to a minimum, and a private project generated \$3,000 in profit. Year to date the District has a surplus of \$820. It is now projected the District will end the year with a small surplus.** 20 - 25
- e. **For Possible Action: Approval of FY2015 Annual Work Plan and FY2015 Proposed Budget, for submittal to the Conservation District Program.** 26 - 37

ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Item(s) pulled from the Consent Calendar will be heard at this time.

8. **For Possible Action: Update regarding the dispute with Contractor on the Glenbrook Creek Restoration project. And possible approval of Binding Mediation contract.**
9. **Supervisor's Comments**
10. **Public Interest Comments**
11. **Motion to Adjourn**

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