



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 ext 21

BOARD MEETING AGENDA

March 19, 2015

**10:00 AM
(estimated duration 2 hours)**

**The Parasol
Meiling Room
948 Incline Way
Incline Village, Nevada
Call in information: 712-432-0360, code 341249#**

Agenda Items

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- 1. Call to Order**
- 2. Oath of Office for newly elected and appointed Supervisors**
- 3. Supervisor Roll Call**
- 4. Pledge of Allegiance**
- 5. Approval of the Agenda:** This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at anytime.
- 6. Public Interest Comments (No Action)**
- 7. For Possible Action: Approval of agreement with CDM Smith to provide assistance to Cal Trans, approximately \$60,000.** 1 - 5

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Mark Thorpe at PO Box 915, Zephyr Cove, NV 89448; or email mthorpe@ntcd.org; or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

CONSENT CALENDAR

The consent calendar consists of items 8 and 9 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar.

8. Agency Reports, Discussion/Possible Action

- a. **For Possible Action: NRCS report**
- b. **For Possible Action: NACD report.**
- c. **For Possible Action: Department of Conservation and Natural Resources Conservation District Program report.**
- d. **For Possible Action: NvACD report.**
- e. **For Possible Action: Staff report.**

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9. Discussion/Possible Action (Business)

- a. **For Possible Action: Approval of the Board of Supervisors meeting minutes for February 19, 2015.** 6 - 9
- b. **For Possible Action: Approval of the NTCD financial reports for February 2015. As of 2/28/15, the District's Fund balance was \$127,819. This represents the District's available spendable resources, or assets less liabilities. February had a deficit of \$4,382. February's deficit was due to: unbillable time was four weeks more than the average of 4.5 weeks. Year-to-date the District is financially positive at \$4,046. Due to unusually high unbillable sick time, March 2015 is projected to be a deficit of approximately \$5,000. The fiscal year is still projected to be breakeven to slightly positive.** 10 - 17
- c. **For Possible Action: Approval of Interlocal agreement with the Nevada Public Employees' Deferred Compensation Program, which is a voluntary retirement savings program for employees of the State of Nevada and other local government employers. This is an administrative correction only; the change will be transparent to the District's employees, since there will be no changes to the functionality of the current plan. Years ago the District's voluntary retirement program was setup using Douglas County's account/agreement. The Nevada Public Employees' Deferred Compensation Program would like the District to have its own account/agreement for ease of administration.** 18 - 22

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ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Item(s) pulled from the Consent Calendar will be heard at this time.

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| 10. For Possible Action: The Conservation District Leadership Development Workshop is March 26 at the Douglas County Library, Tahoe Branch, 233 Warrior Way, Zephyr Cove, 9:15am to 4:45pm, lunch will be provided. | 23 - 24 |
| 11. For Possible Action: Approval of Agreements with the Nevada Division of State Lands (NDSL) and the Nevada Department of Transportation (NDOT) for the Burke Creek project. | 25 - 33 |
| 12. For Possible Action: Create a reserve for the Vacation/Sick leave liability. Note: On March 1, 2015, Staff created a \$5,000 reserve for this liability and plans to add \$500 per month until a balance of \$10,000 is reached. The total Vacation/Sick leave liability is currently \$26,000. | |
| 13. Supervisor's Comments | |
| 14. Public Interest Comments | |
| 15. Motion to Adjourn | |

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