



PO Box 915  
Zephyr Cove, NV 89448  
775-586-1610 ext 21

## **BOARD MEETING AGENDA**

**December 17, 2015**

**10:00 AM**  
**(estimated duration 2 hours)**

**The Douglas County Library  
Conference Room  
233 Warrior Way  
Zephyr Cove, Nevada  
Call in information: 712-432-0360, code 341249#**

### **Agenda Items**

- 1. Call to Order**
- 2. Supervisor Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of the Agenda:** This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at anytime.
- 5. Public Interest Comments (No Action)**
- 6. For Possible Action: Approval of the FY2015 Annual Audit (Audit report will be handed out at meeting)**

**Possible Changes to Agenda Order and Timing.** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Posted:** Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Mark Thorpe at PO Box 915, Zephyr Cove, NV 89448; or email [mthorpe@ntcd.org](mailto:mthorpe@ntcd.org); or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

## CONSENT CALENDAR

The consent calendar consists of items 7 and 8 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar.

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| <b>7. Agency Reports, Discussion/Possible Action</b>   |               |
| a. <b>For Possible Action: Natural Resources Conservation Service (NRCS) report</b>  |               |
| b. <b>For Possible Action: National Association of Conservation Districts (NACD) report.</b>   |               |
| c. <b>For Possible Action: Department of Conservation and Natural Resources Conservation District Program report.</b>  |               |
| d. <b>For Possible Action: Nevada Association of Conservation Districts (NvACD) report.</b>  |               |
| <br>   |               |
| <b>8. Discussion/Possible Action (Business)</b>  |               |
| a. <b>For Possible Action: Approval of the Board of Supervisors meeting minutes for October 15, 2015.</b>  | 1 - 4         |
| b. <b>For Possible Action: Approval of the NTCDD Financial reports for October 2015. As of 10/31/15, the District's Fund balance was \$113,303. This represents the District's available spendable resources, or assets less liabilities. October had a deficit of \$2,347. October had some one time annual/quarterly expenses and revenues: received \$4100 from the State Conservation Program, a \$3000 POOL/PACT quarterly payment, a \$5000 audit invoice, and \$800 in annual dues to NvACD and NACD. If these items were annualized, October was break even.</b> | 5 - 10        |

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## ADMINISTRATIVE CALENDAR

### CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Item(s) pulled from the Consent Calendar will be heard at this time.

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| <b>9. For Possible Action: Approval of the NTCD financial reports for November 2015. As of 11/30/15, the District's Fund balance was \$117,735. This represents the District's available spendable resources, or assets less liabilities. November had a deficit of \$698. November had some one time annual expenses and revenues: received \$10,000 from Douglas County, a \$5,500 annual property and liability insurance payment, and a \$2,000 annual audit expense. If these items were annualized, November had a deficit of \$3,000. This deficit was caused by higher than average unbillable time (2 weeks above average, 3 holidays, grant writing, and vacation time). Year to date the District has a deficit of \$10,906.</b> | <b>11 - 18</b> |
| <b>10. For Possible Action: Staff Report/Projects update</b>  |                |
| <b>11. For Possible Action: Update of petition per Nevada Senate Bill No. 476 (An Act requiring the imposition of an annual fee on parcels in a Conservation district upon approval of registered voters) requesting the Board of County Commissioners for Washoe and Douglas Counties to Submit to the voters, within the Nevada Tahoe Conservation District, a question of whether to impose an annual fee of \$25 per parcel in the conservation district to be used for the purposes of the conservation district. And per Section 5.5 of Senate Bill No. 476, request the election be conducted by mail in, no sooner than March 1, 2016.</b>  | <b>19 - 30</b> |
| <b>12. Supervisor's Comments</b>  |                |
| <b>13. Public Interest Comments</b>   |                |
| <b>14. For Possible Action : Motion to Adjourn</b>  |                |

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