



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 ext 21

BOARD MEETING AGENDA

December 15, 2016

10:00 AM
(estimated duration 2 hours)

The Nevada Tahoe Conservation District
Conference Room
400 Dorla Court
Zephyr Cove, Nevada

Call in information: 712-432-0360, code 341249#

Agenda Items

1. **Call to Order**
2. **Supervisor Roll Call**
3. **Pledge of Allegiance**
4. **Approval of the Agenda:** This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at anytime.
5. **Public Interest Comments (No Action)**
6. **Discussion/Possible Action (Annual Audit)**
 - a. **For Possible Action: Approval of the FY 2016 Annual Audit**

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Mark Thorpe at PO Box 915, Zephyr Cove, NV 89448; or email mthorpe@ntcd.org; or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

CONSENT CALENDAR

The consent calendar consists of items 7 and 8 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar.

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7. Agency Reports, Discussion/Possible Action

- a. **For Possible Action: Natural Resources Conservation Service (NRCS) report.**
- b. **For Possible Action: National Association of Conservation Districts (NACD) report.**
- c. **For Possible Action: Department of Conservation and Natural Resources Conservation District Program report.**
- d. **For Possible Action: Nevada Association of Conservation Districts (NvACD) report.**

8. Discussion/Possible Action (Business)

- a. **For Possible Action: Approval of the Board of Supervisors meeting minutes for September 22, 2016.** 1 - 3

- b. **For Possible Action: Approval of the NTCD financial reports for September 2016. As of 9/30/16, the District's Fund balance was \$111,647. This represents the District's available spendable resources, or assets less liabilities. September had a surplus of \$548. During September, the District purchased a three year AutoCAD engineering software license for \$2,500.** 4 - 9

- c. **For Possible Action: Approval of the NTCD financial reports For October 2016. As of 10/31/16, the District's Fund balance was \$105,333. This represents the District's available spendable resources, or assets less liabilities. October had a deficit of \$6,314. During October, the District received \$4,000 annual assistance from CDP (the State of Nevada). October had annual expenses of \$7,800 (audit, NACD dues, and NvACD dues) and a quarterly expense of \$2,700 (POOL/PACT). If all expenses and revenues were annualized, October would have had a deficit of \$1,000. Year-to-date the District has a surplus of \$4,692.** 10 - 15

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ADMINISTRATIVE CALENDAR

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Item(s) pulled from the Consent Calendar will be heard at this time.

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- 9. For Possible Action: Approval of the NTCD financial reports for November 2016. November's results will be presented at the meeting. During November, the District received assistance of \$10,000 from Douglas County. Douglas County's total assistance for the year is \$25,000.**
- 10. For Possible Action: Staff Report/Projects update.**
- 11. Supervisor's Comments**
- 12. Public Interest Comments**
- 13. For Possible Action : Motion to Adjourn**

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