



NTCD / NRCS  
 400 Dorla Ct  
 Box 915  
 Zephyr Cove, NV 89448  
 Phone: 775-586-1610 x 28  
 Fax: 775-586-1612



The Nevada Tahoe Conservation District asks for your assistance in helping us to continue keeping our services free of charge to landowners like you. We are asking you to allow us to release your BMP Retrofit Site Evaluation to our funding agencies. Once you have signed below please return either by fax (775-586-1612) or mail (PO Box 915, Zephyr Cove, NV 89448).

**PRIVACY POLICY for the Backyard Conservation and BMP Retrofit Program**

The information provided to and complied by the Nevada Tahoe Conservation District, in partnership with USDA is confidential until the landowner allows for its release\*. This policy is followed for all work completed by the District, including Best Management Practices (BMP) Retrofit site evaluations.

**WHAT BENEFITS ARE THERE TO RELEASING MY BMP SITE EVALUATION PLANNING INFORMATION?**

If you allow the District to release your BMP site evaluation, we will be able to work with you from design to certification. The District has been given the authority by the Tahoe Regional Planning Agency (TRPA) to complete Certificate of Completion inspections for landowners that we have worked with.

Also, if you authorize the release of your BMP site evaluation, it will be posted on a web-based database that may be viewed by you, or your agent (realtor, contractor, or your designated property manager). This may help you to transfer documents quickly in order to complete real estate transactions, or to communicate quickly with a number of contractors to obtain bids.

If you do not release this information, be advised that once you have installed your BMPs as prescribed in your site evaluation to improve water quality, the Tahoe Regional Planning Agency will require that you release the 'Site Evaluation' to them, in order for them to accept your installation and send you a Certificate of Completion showing that you have met their Ordinance requirements.

**AUTHORIZATION TO RELEASE BMP SITE EVALUATION INFORMATION**

I hereby give authorization to the Nevada Tahoe Conservation District to release my BMP site evaluation information to any person who requests it. I understand that upon this release the BMP information becomes a matter of public record and is accessible to anyone who requests that information under the California Public Records Act.

X \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Property Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone # home \_\_\_\_\_ mobile \_\_\_\_\_

\* Confidentiality based on rights outlined in the Privacy Act of 1974 and the protection of my personal information under USDA, NRCS General Manual Part 408.